

CORPORATION OF THE TOWN OF DESERONTO

COUNCIL MEETING – MINUTES

FEBRUARY 13, 2019 – 6:30 P.M. – DESERONTO TOWN HALL

The Town of Deseronto Mission Statement is to provide excellent and affordable services for its residents and to work as a team, dedicated to making living in Deseronto a positive and pleasurable experience.

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ATTENDANCE:

Mayor	D. Johnston
Deputy Mayor	S. Everhardus
Councillors	N. Clark A. Hudson K. Smith
CAO/Clerk-Treasurer	C. Martin
Deputy Clerk	G. Maracle

1. **MOMENT OF SILENT REFLECTION – Mayor Johnston requested those in attendance to rise and observe a moment of silent reflection.**

2. **CALL TO ORDER/MAYOR’S ADDRESS – Mayor Johnston will be meeting with representatives of Hastings County Housing and the Edmon Street residents group in March for those who wish to attend. Hastings have also requested assistance from our bylaw officers to enforce bylaws on their property. Mayor Johnston will advise them to contact the CAO.**

3. **DISCLOSURE OF PECUNIARY INTEREST - None noted**

4. **APPROVAL OF AGENDA**

Resolution 04-19-01

Moved by: S. Everhardus
Seconded by: K. Smith

THAT the agenda for the February 13th, 2019 meeting of Council be approved.

CARRIED

5. **APPROVAL OF COUNCIL MEETING MINUTES**

5.1 **Minutes of the January 23, 2019 Regular Council Meeting**

Resolution 04-19-02

Moved by: N. Clark
Seconded by: A. Hudson

THAT the minutes of the January 23, 2019 Regular Council meeting be approved as presented.

CARRIED

6. **DEPUTATIONS**

6.1 **Kathleen Brant, President of the Deseronto & District Historical Society, presented a Power-Point presentation introducing members of the group and the goals of the society.**

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- 6.2 Jamie Zieman of the Deseronto Royal Flying Club requested permission to use the waterfront lot again this year.**

Resolution 04-19-03

Moved by: N. Clark

Seconded by: A. Hudson

THAT the Deseronto Royal Flying Club continue to have non-exclusive use of the Town owned property to the west of the water plant until such time that Deseronto Town Council revokes the approval.

CARRIED

7. CORRESPONDENCE

7.1 CORRESPONDENCE REQUIRING ACTION

- (a) Email from Cathy Bradley at the County regarding the status of the RFP's for an Integrity Commissioner with suggested motion.**

Resolution 04-19-04

Moved by: S. Everhardus

Seconded by: N. Clark

**THAT the Town of Deseronto appoint the County of Hastings Integrity Commissioner to act as the Integrity Commissioner for the Town of Deseronto on an as needed basis;
AND THAT Council authorize the Mayor and CAO to enter in to a contract to affect such an appointment.**

CARRIED

- (b) United Way – Youth Summit in Tyendinaga Township**

Resolution 04-19-05

Moved by: S. Everhardus

Seconded by: K. Smith

THAT this item be deferred to the next meeting of Council to allow Deputy Mayor Everhardus time to inquire if any Deseronto youth will be involved.

CARRIED

7.2 CORRESPONDENCE REQUIRING NO ACTION

- (a) Letter from former Councillor Zieman**

- (b) AMO – Provincial joint and several liability review**

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(c) BISC – Reports for November & December

(d) Hastings County – Farm911 Emily Project

(e) Risk Management Training now offered on-line

Resolution 04-19-06

Moved by: S. Everhardus

Seconded by: N. Clark

THAT items 7.2 (a) through (e) be received.

CARRIED

8. APPROVAL OF ACCOUNTS

8.1 Schedule of Accounts 3-2019

Resolution 04-19-07

Moved by: S. Everhardus

Seconded by: K. Smith

THAT Schedule of Accounts numbered 3-2019 in the amount of \$338,072.94 be approved for payment.

CARRIED

9. STAFF REPORTS

9.1 Finance and Administration

(a) Samples for Ad in Town of Greater Napanee's 2019/20 Visitor's Guide

Resolution 04-19-08

Moved by: S. Everhardus

Seconded by: K. Smith

THAT the ad be put in the Napanee Beaver with the following changes:

- The style of Proof 1 be used with the pictures from Proof 3**
- The Deseronto logo be raised into the light blue of the sky, so that it stands out better**

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(b) Request from Fire Department – Host a Tournament

Resolution 04-19-09

**Moved by: S. Everhardus
Seconded by: N. Clark**

THAT the Deseroto Fire Department be given the Deseronto Minor Hockey ice rental rate of \$140.00 per hour and that their event be promoted on the Town's Facebook page.

CARRIED

(c) Canadian Heritage Approved grant for Canada Day

Resolution 04-19-10

**Moved by: S. Everhardus
Seconded by: A. Hudson**

THAT Council accept the \$2,400.00 Canadian Heritage grant for use as outlined.

CARRIED

(d) OMPF – interim payment

Resolution 04-19-11

**Moved by: K. Smith
Seconded by: N. Clark**

THAT the OMPF notice be received.

CARRIED

9.2 Library Board

(a) Minutes December 19, 2018

Resolution 04-19-12

**Moved by: S. Everhardus
Seconded by: A. Hudson**

THAT the Deseronto Public Library minutes of December 19, 2018 be received.

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9.3 Public Works

(a) Snow Plow Truck Replacement

Resolution 04-19-13

Moved by: N. Clark

Seconded by: S. Everhardus

THAT J. Carter be approved to purchase the snow plow, providing he finds it suitable and it falls within the pre-budget approved amount of \$80,000.00.

CARRIED

10. UNFINISHED BUSINESS

10.1 Revised Procedural By-law for discussion

It was agreed that the Procedural By-law should be changed to reflect that Council meetings will now be held on the 2nd and 4th Wednesdays of the month, with the exception of July, August and December, which will only have meetings on the 2nd Wednesdays of the month. The By-law will be brought back to the next meeting of Council for approval.

10.2 Boards and Committees

(a) Quinte Conservation – Source Protection Committee

The CAO advised Council that Deputy Mayor Everhardus could not sit on the Source Water Protection Committee as he was sitting on the Quinte Conservation Board. She suggested that possibly someone from Napanee could sit on the Committee this time as former Councillor Zieman had represented both communities during the previous term of Council.

An ad is to be put out requesting volunteers for the Deseronto Cemetery and Deseronto Transit Boards.

Council requested that the CAO send letters to all volunteer board/committee members thanking them for their service the past Council term.

10.3 Mayor Johnston – Goals and Objectives

Resolution 04-19-14

Moved by: S. Everhardus

Seconded by: K. Smith

THAT the Goals and Objectives document be removed from the agenda.

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10.4 Deseronto Fire Department Assoc. – Request Centennial Park

Resolution 04-19-15

Moved by: S. Everhardus

Seconded by: K. Smith

THAT Council grant the Deseronto Public Fire Department exclusive use of the Centennial Park boat launch from Friday May 3rd at 19:00 hours until Sunday May 5th at 12:00 hours and permit them to charge a \$5.00 boat launch fee.

CARRIED

10.5 Lacrosse League Request – Wages Cost

Resolution 04-19-16

Moved by: S. Everhardus

Seconded by: N. Clark

THAT Tyendinaga Minor Lacrosse be invoiced for 2019 summer floor slab rentals at \$60.00 per hour pending the signing of a contract.

CARRIED

11. NEW BUSINESS

11.1 Sample By-law for discussion – Regulate public events

Resolution 04-19-17

Moved by: K. Smith

Seconded by: A. Hudson

THAT the CAO be directed to prepare a Town of Deseronto by-law to regulate public events based on the sample by-law that she provided.

CARRIED

11.2 Sample By-law for discussion – Protect & Enhance Tree Canopy Policy (required Municipal Act)

Resolution 04-19-18

Moved by: S. Everhardus

Seconded by: N. Clark

THAT the CAO be directed to prepare a Town of Deseronto Tree Canopy Policy in consultation with Quinte Conservation and based on the sample by-law that she provided.

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11.3 Sample By-law for discussion – Policy for Pregnancy & Parental leaves for Council members (required Bill 68)

Resolution 04-19-19

**Moved by: K. Smith
Seconded by: S. Everhardus**

THAT the CAO be directed to prepare a Town of Deseronto Pregnancy & Parental Leave Policy for Council members based on the sample by-law that she provided.

CARRIED

12. BY-LAWS

12.1 A by-law to appoint members to the Deseronto Public Library Board

RESOLUTION 04-19-20

**Moved by: S. Everhardus
Seconded by: N. Clark**

THAT by-law 10-19, being a bylaw to appoint members to the Deseronto Public Library Board, be read a first and second time this 13th day of February 2019.

CARRIED

Resolution 04-19-21

**Moved by: S. Everhardus
Seconded by: N. Clark**

THAT by-law 10-19, being a bylaw to appoint members to the Deseronto Public Library Board, be read a third and final time this 13th day of February, 2019.

CARRIED

13. MOTIONS & NOTICES OF MOTION

14. IN CAMERA

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15. BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL

15.1 By-law to confirm proceedings

RESOLUTION 04-19-22

**Moved by: A. Hudson
Seconded by: S. Everhardus**

THAT by-law 11-19, being a bylaw to confirm the proceedings of the Council meeting of February 13, 2019, be read a first and second time this 13th day of February 2019.

CARRIED

Resolution 04-19-23

**Moved by: A. Hudson
Seconded by: S. Everhardus**

THAT by-law 11-19, being a bylaw to confirm the proceedings of the Council meeting of February 13, 2019 be read a third and final time this 13th day of February, 2019.

CARRIED

16. MOTION TO ADJOURN

Resolution 04-19-24

**Moved by: S. Everhardus
Seconded by:**

THAT the February 13th, 2019 meeting of Council be adjourned.



MAYOR



CAO / CLERK-TREASURER