

CORPORATION OF THE TOWN OF DESERONTO

COUNCIL MEETING – MINUTES

JANUARY 23, 2018 – 6:30 P.M. – DESERONTO TOWN HALL

The Town of Deseronto Mission Statement is to provide excellent and affordable services for its residents and to work as a team, dedicated to making living in Deseronto a positive and pleasurable experience.

12 of 12

ATTENDANCE:

Mayor N. Clark

Deputy Mayor D. Johnston

**Councillors T. Dickinson
S. Everhardus
C. Zieman**

**Acting CAO/Clerk W. Bouma
Deputy Clerk G. Maracle**

- 1. MOMENT OF SILENT REFLECTION – The Mayor requested those in attendance to rise and observe a moment of silent reflection.**
- 2. MAYOR’S ADDRESS – The Mayor recommended that Council members attend the ROMA conference next year, if sitting on Council. He found it to be one of the best conferences that he has attended. He further suggested that Administrative staff should attend as well. There are many changes being made to the Municipal Act.**
- 3. DISCLOSURE OF INTEREST - Councillor Zieman declared a conflict of interest on item 6(a).**
- 4. APPROVAL OF AGENDA**

- a) **Agenda of the January 23, 2018 Council Meeting**

Resolution 02-18-01

**Moved By: S. Everhardus
Seconded By: D. Johnston**

THAT the agenda for the January 23, 2018 Council meeting be approved after moving Council Remuneration from Closed Session to Open Session and the adding a Personnel item to Closed Session.

CARRIED

- 5. APPROVAL OF MINUTES**

- a) **Minutes of the December 12, 2017 Council Meeting**
- b) **Minutes of the January 9, 2018 Committee of the Whole Meeting**

Resolution 02-18-02

**Moved By: D. Johnston
Seconded By: S. Everhardus**

THAT the minutes of the December 12, 2017 Council meeting and the January 9, 2018 Committee of the Whole meeting be approved as presented.

CARRIED

- 6. DEPUTATIONS**

(a) Jamie Zieman will speak to Council regarding plans for Deseronto and District Historical Society

Jamie Zieman advised Council of various events that the Deseronto and District Historical Society would like to host. Council asked Jamie to provide more information for the next Council meeting.

7. CORRESPONDENCE

7.1 CORRESPONDENCE REQUIRING ACTION

7.2 CORRESPONDENCE REQUIRING NO ACTION

- (a) Notification from Waste Management of Off-Site Exceedances
- (b) Notice of Adoption from the County of Hastings for the Official Plan
- (c) 2018 Flood Forecasting and Warning Program from Quinte Conservation

Resolution 02-18-03

**Moved By: D. Johnston
Seconded By: S. Everhardus**

THAT items 7.2 (a) , (b), and (c) be received and filed.

CARRIED
D

8. PASSING OF ACCOUNTS

Resolution 02-18-04

**Moved By: D. Johnston
Seconded By: S. Everhardus**

THAT Schedule of Accounts numbered 01-2018 in the amount of \$515,523.34 be approved for payment.

CARRIED

Resolution 02-18-05

**Moved By: S. Everhardus
Seconded By: D. Johnston**

**THAT Town staff contact the Town's solicitor to seek advice on how to recoup the cost of demolishing 66 Green Street through civil proceedings
AND FURTHER THAT the solicitor be asked if they are prepared to litigate on the Town's behalf**

CARRIED

9. DEPARTMENT/COMMITTEE REPORTS

9.1 Finance and Administration

- (a) 2018 Budget Issues - Timelines
Mosey & Mosey
Library budget

Resolution 02-18-06

**Moved By: S. Everhardus
Seconded By: D. Johnston**

**THAT the February 13th Committee of the Whole meeting be cancelled and resumed in March;
AND FURTHER THAT a budget meeting be held on February 13th, 2018 for Council and Administrative staff;**

AND FURTHER THAT all Department Heads who have not submitted their budget as of yet, be advised that their budget must be submitted by February 6th, or their budget will be calculated for them

CARRIED

Resolution 02-18-07

Moved By: D. Johnston
Seconded By: DC. Zieman

THAT the library budget be transferred over for deliberations at the budget meeting.

CARRIED

(b) Council structure

Resolution 02-18-08

Moved By: D. Johnston
Seconded By: S. Everhardus

THAT Council maintain the same structure of Committee of the Whole on the second Tuesday of the month and Council meetings on the fourth Tuesday of the month.

CARRIED

(c) Special Presentation

Council requested that arrangements be made for the first or third Tuesday in February, commencing at 7 pm.

(d) Council Remuneration

Resolution 02-18-09

Moved By: S. Everhardus
Seconded By: C. Zieman

THAT effective with the first pay of the new Council in December 2018, the remuneration rates will be:

Mayor	\$13,000.00 per annum
Deputy Mayor	\$10,000.00 per annum
Councillor	\$ 9,000.00 per annum

A recorded vote was requested:

Clark, N	Yes
Dickinson, T	Yes
Everhardus, S	Yes
Johnston, D	Yes
Zieman, C	Yes

CARRIED

9.2 Public Works and Water & Sewer

9.3 Emergency Services

a) Coverage for Post Traumatic Stress Syndrome (PTSS)

The Mayor advised that he had spoken to Mike Airhart and that there is some coverage for PTSS. A meeting will be set up between Mike Airhart, the Mayor, Administration staff and the Fire Department at a later date.

9.4 Parks and Recreation

(a) Family Day festivities

The poster for Family Day 2018 was distributed.

(b) Parks responsibilities

Resolution 02-18-10

**Moved By: D. Johnston
Seconded By: S. Everhardus**

THAT the Parks responsibility be discussed during budget deliberations.

CARRIED

9.5 Transit

9.6 Library & Cultural Services

9.7 Planning and Economic Development

10. UNFINISHED BUSINESS

a) Accessibility – Receive plan prepared by B. Bouma

B. Bouma advised that he was working on the new Accessibility Plan, but was awaiting new information from the Transit Department

b) Ministry of Transportation – Skyway Bridge reconstruction

c) Canteen – Centennial Park

Resolution 02-18-11

**Moved By: S. Everhardus
Seconded By: D. Johnston**

THAT discussion on the Centennial Park canteen be moved to budget deliberations.

CARRIED

d) Opportunity to purchase a used pick-up from the Building Inspection Services Board

Resolution 02-18-12

**Moved By: D. Johnston
Seconded By: S. Everhardus**

THAT the opportunity to purchase a used pick-up be removed from Unfinished Business.

CARRIED

e) Job Descriptions for Town staff

Resolution 02-18-13

**Moved By: S. Everhardus
Seconded By: D. Johnston**

THAT Council authorize the Acting CAO to develop new job descriptions for senior managers, starting at the top and working his way down

CARRIED

11. NEW BUSINESS

a) Canada Summer Jobs

Resolution 02-18-14

Moved By: S. Everhardus

THAT the administrative staff be directed to apply for 4 summer job grants: 3 for outdoor work and one for administration

CARRIED

12. BY-LAWS

- (a) A by-law to authorize the municipality to borrow money to meet expenditures of the Town

Resolution 02-18-15

Moved By: D. Johnston

Seconded By: S. Everhardus

THAT by-law 02-18, being a bylaw to authorize the municipality to borrow money to meet expenditures of the Town, be read a first and second time this 23rd day of January, 2018.

CARRIED

Resolution 02-18-16

Moved By: D. Johnston

Seconded By: S. Everhardus

THAT by-law 02-18, being a bylaw to authorize the municipality to borrow money to meet expenditures of the Town, be read a third time and passed this 23rd day of January, 2018.

CARRIED

- (b) A by-law to provide for an interim tax levy for capped and uncapped assessed properties and to set out a schedule for the payment of taxes and prescribe the penalty and interest rates

Resolution 02-18-17

Moved By: D. Johnston

Seconded By: C. Zieman

THAT by-law 03-18, being a bylaw to provide for an interim tax levy for capped and uncapped assessed properties and to set out a schedule for the payment of taxes and prescribe the penalty and interest rates, be read a first and second time this 23rd day of January, 2018.

CARRIED

Resolution 02-18-18

Moved By: D. Johnston

Seconded By: C. Zieman

THAT by-law 03-18, being a bylaw to provide for an interim tax levy for capped and uncapped assessed properties and to set out a schedule for the payment of taxes and prescribe the penalty and interest rates, be read a third time and passed this 23rd day of January, 2018.

CARRIED

- (c) A by-law to appoint LAS (Local Service Authority) to act as the Closed Meeting Investigator for the Town of Deseronto

Resolution 02-18-19

Moved By: D. Johnston

Seconded By: S. Everhardus

THAT by-law 04-18, being a bylaw to appoint LAS (Local Service Authority) to act as the Closed Meeting Investigator for the Town of Deseronto, be read a first and second time this 23rd day of

Resolution 02-18-20

**Moved By: D. Johnston
Seconded By: S. Everhardus**

THAT by-law 04-18, being a bylaw to appoint LAS (Local Service Authority) to act as the Closed Meeting Investigator for the Town of Deseronto, be read a third time and passed this 23rd day of January, 2018.

CARRIED

- (d) A by-law to authorize the Town to enter into an agreement with Hastings County for funding for Deseronto Transit**

Resolution 02-18-21

**Moved By: D. Johnston
Seconded By: T. Dickinson**

THAT by-law 05-18, being a bylaw to authorize the Town to enter into an agreement with Hastings County for funding for Deseronto Transit be read a first and second time this 23rd day of January, 2018.

CARRIED

Resolution 02-18-22

**Moved By: D. Johnston
Seconded By: T. Dickinson**

THAT by-law 05-18, being a bylaw to authorize the Town to enter into an agreement with Hastings County for funding for Deseronto Transit, be read a third time and passed this 23rd day of January, 2018.

CARRIED

- (e) A by-law to enter into an agreement with Her Majesty the Queen in right of the Province of Ontario, represented by the Minister of Transportation for the Province of Ontario for funding under the Dedicated Gas Tax Funds for Public Transportation.**

Resolution 02-18-23

**Moved By: D. Johnston
Seconded By: S. Everhardus**

THAT by-law 06-18, being a bylaw to enter into an agreement with Her Majesty the Queen in right of the Province of Ontario, represented by the Minister of Transportation for the Province of Ontario for funding under the Dedicated Gas Tax Funds for Public Transportation, be read a first and second time this 23rd day of January, 2018.

CARRIED

Resolution 02-18-24

**Moved By: D. Johnston
Seconded By: S. Everhardus**

THAT by-law 06-18, being a bylaw to enter into an agreement with Her Majesty the Queen in right of the Province of Ontario, represented by the Minister of Transportation for the Province of Ontario for funding under the Dedicated Gas Tax Funds for Public Transportation, be read a third time and passed this 23rd day of January, 2018.

CARRIED

- (f) **A by-law to enter into an agreement with TL Bookkeeping for accounting services**

Resolution 02-18-25

**Moved By: D. Johnston
Seconded By: C. Zieman**

THAT by-law 07-18, being a bylaw to enter into an agreement with TL Bookkeeping for accounting services, be read a first and second time this 23rd day of January, 2018.

CARRIED

Resolution 02-18-26

**Moved By: D. Johnston
Seconded By: C. Zieman**

THAT by-law 07-18, being a bylaw to enter into an agreement with TL Bookkeeping for accounting services, be read a third time and passed this 23rd day of January, 2018.

CARRIED

13. MOTIONS & NOTICES OF MOTION

14. IN CAMERA

a) Personnel – 3

Resolution 02-18-27

**Moved By: D. Johnston
Seconded By: C. Zieman**

THAT Council rise and move into Closed Session.

CARRIED

Council came out of Closed Session and reported on the following:

Resolution 02-18-29

**Moved By: D. Johnston
Seconded By: T. Dickinson**

**THAT Karl Maracle be offered the position of Part-time On-call Transit Driver, contingent on obtaining a clear Vulnerable Sector Screening and clean Driver's Abstract.
AND FURTHER THAT, if hired, Karl will start on the first step of the pay grid and all other benefits will be in compliance with the Ontario Employment Standards Act.**

CARRIED

Resolution 02-18-30

**Moved By: S. Everhardus
Seconded By: D. Johnston**

THAT a posting for On-Call Crossing Guards may be advertised when required, the same as Transit and the Fire Department does, but the name of possible candidates must be presented to Council for approval, prior to requesting that the individual obtains the proper Police checks

CARRIED

Resolution 02-18-31

**Moved By: S. Everhardus
Seconded By: C. Zieman**

THAT the Acting CAO be directed to prepare and deliver the appropriate documents based on the timeline discussed in Closed Session.

CARRIED

Resolution 02-18-32

Moved By: C. Zieman
Seconded By: D. Johnston

THAT Councillor Zieman sit in on the presentation of documents with the Acting CAO.

CARRIED

15. BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL

Resolution 02-18-33

Moved By: D. Johnston
Seconded By: C. Zieman

THAT by-law 08-18, being a bylaw to confirm the proceedings of the Council meeting held on January 23rd, 2018, be read a first and second time this 23rd day of January, 2018.

CARRIED

Resolution 02-18-34

Moved By: D. Johnston
Seconded By: C. Zieman

THAT by-law 08-18, being a bylaw to confirm the proceedings of the Council meeting held on January 23rd, 2018, be read a third time and passed this 23rd day of January, 2018.

CARRIED

16. MOTION TO ADJOURN

Resolution 02-18-35

Moved By: T. Dickinson
Seconded By:

THAT the Council meeting of January 23, 2018 be adjourned

MAYOR
