

CORPORATION OF THE TOWN OF DESERONTO

COUNCIL MEETING – MINUTES

FEBRUARY 20, 2018 – 6:30 P.M. – DESERONTO TOWN HALL

The Town of Deseronto Mission Statement is to provide excellent and affordable services for its residents and to work as a team, dedicated to making living in Deseronto a positive and pleasurable experience.

11 of 11

ATTENDANCE:

Mayor	N. Clark
Deputy Mayor	D. Johnston – Regrets
Councillors	T. Dickinson S. Everhardus C. Zieman - Regrets
Acting CAO/Clerk	W. Bouma
Deputy Clerk	G. Maracle

1. MOMENT OF SILENT REFLECTION – The Mayor requested those in attendance to rise and observe a moment of silent reflection.

2. MAYOR’S ADDRESS – The Mayor welcomed all guests to the Council meeting.

Family Day was an overwhelming success. Trevor & Barb Dillenbeck and Kevin & Catherine Houard should be congratulated for a job well done. The Mayor has also been in touch with a large motorcycle group, who will be passing through Deseronto this summer.

Ellen Hamel has resigned from the Town and will be taking a position with Prince Edward County.

This is an election year. Mayor Clark explained the dedication that is required and touched on upcoming changes.

3. DISCLOSURE OF INTEREST – None noted

4. APPROVAL OF AGENDA

a) Agenda of the February 20, 2018 Council Meeting

Resolution 04-18-01

Moved By: S. Everhardus

Seconded By: T. Dickinson

THAT the agenda be approved as presented.

CARRIED

5. APPROVAL OF MINUTES

a) Minutes of the January 23, 2018 Council Meeting

b) Minutes of the February 13, 2018 Special Meeting of Council

c) Minutes of the November 29, 2017 Deseronto Public Library Board meeting

Resolution 04-18-02

Moved By: T. Dickinson

Seconded By: S. Everhardus

THAT the minutes of the January 23, 2018 Council Meeting, the February 13, 2018 Special Meeting of Council and the November 29, 2017 Deseronto Public Library Board meeting be approved as presented.

CARRIED

6. DEPUTATIONS

- (a) **Debbie Hartwick spoke to Council regarding the Show & Shine that she is planning**

D. Hartwick advised that she will be hosting a Motorcycle Show & Shine on Saturday 7th, 2018 from 10:00 am – 5:00 pm. The motorcycles will be lining up on Edmon Street and she plans to have vendors in Rathbun Park.

Resolution 04-18-03

Moved By: S. Everhardus
Seconded By: T. Dickinson

THAT staff liaison with Debbie Hartwick for the July Show & Shine
CARRIE
D

- (b) **Steve Simic spoke to Council on behalf of the Business Association**

S. Simic announced that he was proud to announce the formation of the Deseronto Business Association. The Association is looking for Council's moral and financial support.

S. Simic updated Council on the formation of the Deseronto Business Association. He requested funding from the Town to print a newsletter. Council advised Mr. Simic to submit a budget to Council.

7. CORRESPONDENCE

7.1 CORRESPONDENCE REQUIRING ACTION

- (a) **Ratification of the signing of Amendment No. 1 to the Clean Water and Wastewater Fund (CWWF)**

Resolution 04-18-04

Moved By: S. Everhardus
Seconded By: T. Dickinson

THAT Council ratify the signing of Amendment No. 1 to the Clean Water and Wastewater Fund.

CARRIED

- (b) **Request to insert an ad in County Roads magazine**

Resolution 04-18-05

Moved By: S. Everhardus
Seconded By: T. Dickinson

THAT Council decline to advertise in any newspapers or magazines this year.

CARRIED

- (c) **Correspondence from the Town of Bancroft regarding mandatory training and certification for firefighters**

Moved By: S. Everhardus
Seconded By: T. Dickinson

THAT Council direct staff to draft a letter of support to Bancroft regarding the mandatory training and certification of firefighters.

CARRIED

7.2 CORRESPONDENCE REQUIRING NO ACTION

- (a) Announcement of the Main Street Revitalization Initiative
- (b) Correspondence from Teresa Alonzi advising C. Markland that she believes the Town is compliant for the 2017 Emergency Management
- (c) E-mail from Stacey Bell regarding a walk she that she will be doing in support of chronic pain
- (d) Letter from the Ministry of Agriculture, Food and Rural Affairs advising that our project was not selected for funding

Resolution 04-18-07

Moved By: S. Everhardus
Seconded By: T. Dickinson

THAT items 7.2 (a) – (d) be received and filed;
FURTHER THAT item (a) be included in the budget;
FURTHER THAT staff co-ordinate with Stacey Bell;
AND FURTHER THAT Quinte Conservation be contacted to discuss the declined application.

CARRIED

8. PASSING OF ACCOUNTS

Resolution 04-18-08

Moved By: S. Everhardus
Seconded By: T. Dickinson

THAT Schedule of Accounts numbered 02-2018 in the amount of \$476,813.72, be approved for payment as presented.

CARRIED

9. DEPARTMENT/COMMITTEE REPORTS

9.1 Finance and Administration

- (a) Letter of resignation from E. Hamel

Resolution 04-18-09

Moved By: S. Everhardus
Seconded By: T. Dickinson

THAT Council accept Ellen Hamel's letter of resignation.

CARRIED

- (b) Special recognition event
- (c) Human Resources policy – payroll advances
- (d) Treasury support

Resolution 04-18-10

Moved By: S. Everhardus

Seconded By: T. Dickinson

THAT items 9.1 (a) – (d) be moved to Closed Session.

CARRIED

9.2 Public Works and Water & Sewer

- (a) Request for a reduction in the sewage portion of a water/sewer invoice

Resolution 04-18-11

**Moved By: S. Everhardus
Seconded By: T. Dickinson**

THAT Council accept the staff recommendation to reduce the sewage portion of Mr. Collin's invoice by \$928.55.

CARRIED

- (b) Water & sewer liaison meeting

B. Bouma advised that a date and time had not been confirmed as of yet, but hopefully one day next week.

9.3 Emergency Services

9.4 Parks and Recreation

- (a) Community Centre report submitted by M. Gartland

Resolution 04-18-12

**Moved By: S. Everhardus
Seconded By: T. Dickinson**

**THAT Council receive and file the report;
AND FURTHER THAT the Acting CAO discuss ways of increasing daytime ice useage with M. Gartland**

CARRIED

- (b) Structure

Resolution 04-18-13

**Moved By: S. Everhardus
Seconded By: T. Dickinson**

THAT item 9.4 (b) be deferred to the next meeting of Council.

CARRIED

9.5 Transit

Resolution 04-18-14

**Moved By: S. Everhardus
Seconded By: T. Dickinson**

**THAT Council accept S. Stolarchuk's resignation due to ill health;
AND FURTHER THAT B. Bouma or G. Maracle sit on the hiring process to ensure that the Town's Human Resources policy is adhered to.**

CARRIED

9.6 Library & Cultural Services

9.7 Planning and Economic Development

(a) **Statement of revenue & expenses from the Building Inspection Services Board effective December 31, 2017**
Resolution 04-18-15

Moved By: S. Everhardus
Seconded By: T. Dickinson

THAT Council receive and file the statement of revenue & expenses from the Building Inspection Services Board effective December 31, 2017.

CARRIED

(b) **Tourism-Oriented Direction Signage on the 401**

Resolution 04-18-16

Moved By: S. Everhardus
Seconded By: T. Dickinson

THAT the information on the tourism-oriented direction signage be deferred to the budget process.

CARRIED

(c) **New construction development charges**

Resolution 04-18-17

Moved By: S. Everhardus
Seconded By: T. Dickinson

THAT the topic of implementing a new construction development charge be deferred to the next meeting of Council.

CARRIED

10. UNFINISHED BUSINESS

- a) Accessibility Plan**
- b) Ministry of Transportation – Skyway Bridge reconstruction**
- c) Canteen – Centennial Park**
- d) Job Descriptions for Town staff**
- e) Various events suggested by J. Zieman**

Resolution 04-18-18

Moved By: S. Everhardus
Seconded By: T. Dickinson

THAT Council permit Brent Valois to speak at this time regarding power boat races.

CARRIED

Resolution 04-18-19

Moved by: S. Everhardus
Seconded by: T. Dickinson

THAT Council defer a decision on boat races to the Committee of the Whole meeting.

CARRIED

Resolution 04-18-20

Moved by: S. Everhardus
Seconded by: T. Dickinson

THAT Council grant permission to Jamie Zieman to hold his model airplane event this year on the agreed upon Town property according to the following conditions:

THAT the individual named:

- 1) Assumes all liability for the event
- 2) Observes all Federal, provincial and municipal bylaws
- 3) Provides proof of insurance to the Clerk
- 4) Submits safety and security plan to Council six weeks prior to the event
- 5) That flying does not begin prior to 8:00 am and ends no later than 8:00 pm
- 6) No overnight camping is permitted on any Town property

CARRIED

f) Senators tickets

11. **NEW BUSINESS**

12. **BY-LAWS**

- (a) **A by-law to authorize the municipality to enter into an agreement with Waste Connections of Canada**

Resolution 04-18-21

**Moved By: S. Everhardus
Seconded By: T. Dickinson**

THAT by-law 09-18, being a bylaw to enter into an agreement with Waste Connections of Canada, be read a first and second time this 20th day of February, 2018.

CARRIED

Resolution 04-18-22

**Moved By: S. Everhardus
Seconded By: T. Dickinson**

THAT by-law 09-18, being a bylaw to enter into an agreement with Waste Connections of Canada, be read a third time and passed this 20th day of February, 2018.

CARRIED

- (b) **A by-law authorizing the execution of amendment No. 4 under the Source Protection Municipal Implementation Fund**

Resolution 04-18-23

**Moved By: S. Everhardus
Seconded By: T. Dickinson**

THAT by-law 10-18, being a bylaw to authorize the execution of amendment No. 4 under the Source Protection Municipal Implementation Fund, be read a first and second time this 20th day of February, 2018.

CARRIED

Resolution 04-18-24

**Moved By: S. Everhardus
Seconded By: T. Dickinson**

THAT by-law 10-18, being a bylaw to authorize the execution of amendment No. 4 under the Source Protection Municipal Implementation Fund, be read a third time and passed this 20th day of February, 2018.

CARRIED

- (c) **Building Inspections Service Board new construction rates**

Resolution 04-18-25

Moved By: S. Everhardus
Seconded By: T. Dickinson

THAT the revised Building Inspection Service Board new construction rates be marked as Schedule A and attached to By-Law 10-15

CARRIED

13. MOTIONS & NOTICES OF MOTION - None

14. IN CAMERA

a) Personnel

Resolution 04-18-26

Moved By: S. Everhardus
Seconded By: T. Dickinson

THAT Council rise and go into Closed Session.

CARRIED

Council came out of Closed Session and reported on the following:

Resolution 04-18-28

Moved By: S. Everhardus
Seconded By: T. Dickinson

THAT staff thank A. Gilchrist for submitting his resume and advise him that it will be kept on file.

CARRIED

Resolution 04-18-29

Moved By: T. Dickinson
Seconded By: S. Everhardus

THAT E. Hamel be sent a letter along with the portion of the Human Resources policy that outlines staff training.

CARRIED

Resolution 04-18-30

Moved By: S. Everhardus
Seconded By: T. Dickinson

THAT Council authorize the administration staff to remove payroll advances from the Human Resources policy.

CARRIED

Resolution 04-18-31

Moved By: S. Everhardus
Seconded By: T. Dickinson

THAT Council authorize the hiring of Carman Milligan to assist in the Treasury Department.

CARRIED

15. BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL

Resolution 04-18-32

Moved By: S. Everhardus
Seconded By: T. Dickinson

THAT by-law 11-18, being a bylaw to confirm the proceedings of the

Council meeting held on February 20th, 2018, be read a first and second time this 20th day of February, 2018.

CARRIED

Resolution 04-18-33

Moved By: S. Everhardus
Seconded By: T. Dickinson

THAT by-law 11-18, being a bylaw to confirm the proceedings of the Council meeting held on February 20th, 2018, be read a third time and passed this 20th day of February, 2018.

CARRIED

16. MOTION TO ADJOURN

Resolution 04-18-34

Moved By: S. Everhardus
Seconded By:

THAT the Council meeting of February 20, 2018 be adjourned.

MAYOR

CLERK