

CORPORATION OF THE TOWN OF DESERONTO

COMMITTEE OF THE WHOLE – MINUTES

MARCH 13, 2018 – 6:30 P.M. – DESERONTO TOWN HALL

The Town of Deseronto Mission Statement is to provide excellent and affordable services for its residents and to work as a team, dedicated to making living in Deseronto a positive and pleasurable experience.

4 of 4

ATTENDANCE:

Mayor N. Clark

Deputy Mayor D. Johnston

**Councillors T. Dickinson
S. Everhardus
C. Zieman**

**Acting CAO/Clerk W. Bouma
Deputy Clerk G. Maracle**

1. MOMENT OF SILENT REFLECTION

2. MAYOR'S ADDRESS

3. DISCLOSURE OF INTEREST - C. Zieman declared a conflict of interest with the request from the Deseronto and District Historical Society and will be leaving the room during any discussion.

4. APPROVAL OF AGENDA

a) Agenda of the March 13, 2018 Committee of the Whole Meeting

Resolution 06-18-01

Moved By: C. Zieman

Seconded by: D. Johnston

THAT the agenda be approved as presented.

CARRIED

5. DEPARTMENT/COMMITTEE REPORTS

6:40 pm – J. Carter – Public Works

C. Markland – Emergency Management

Council had some questions for J. Carter regarding the extent of the College Street project

C. Markland – Emergency Management

6:50 pm – D. Brinklow – Fire

D. Brinklow thanked the administrative staff for providing the Fire Department with information on Post Traumatic Stress Disorder

D. Brinklow also advised that 2 firefighters had resigned and they would be accepting the next 2 interviewees

7:00 pm – S. Stolarchuk – Transit

7:10 pm – M. Gartland – Parks & Recreation

Council advised M. Gartland that C. Markland is able to do WHMIS Training for the arena staff rather than online training.

7:20 pm – B. Bouma – Administration

6. **Request from the Deseronto Business Association**
Council discussed the financial request and was not in favor of paying for newsletters or bulletins
7. **Request from the Deseronto and District Historical Society**
Council requested that J. Zieman be asked to submit a request for funding for a specific project along with a budget and follow-up with a wind-up financial report
8. **Demolition of a property**
Council requested that Administration staff ask Frontenac to obtain a quotation to fill with clean fill rather than the concrete being left in the ground.
9. **Quinte Conservation grant opportunity**
Council advised that Quinte Conservation should go ahead and apply and further that a final decision could be made later.
10. **My-FM Advertising**
Mayor Clark advised Council that he had spoken to My-FM and they had an advertising package that would permit short ads 2-3 days per week. It would also allow for Council decisions to be included on their news feed and items advertised on their website. The cost for the package was approximately \$2,500.00 for the year. It was felt that the cost could be split among several departments.
11. **2018 Budget –**
Council reviewed the budget and made the following comments/changes:

Fire Department

- W. Bouma was able to reduce the budget request to \$180,000.
by:

- o Reducing Wages by \$1,000.
- o Reducing Employee Benefits by \$500.
- o Reducing Gasoline/Oil – Trucks etc. by \$200.
- o Reducing Fire Mutual Aid Meeting Costs by \$100.00
- o Reducing Radio Licences by \$100.
- o Reducing Hydro by \$600.
- o Reducing Education by \$500.
- o Removing the Jaws for Life from Capital Expenditures(\$15,000.)
- o Increase Sundry Revenue to \$250.00

Public Works – Roads

- W. Bouma was able to reduce the budget request to \$480,000. by:

- o Reducing Wages down to \$184,000.
- o Reducing Employee Benefits to \$49,700.
- o Leaving Office Supplies at \$900.
- o Reducing Materials – Cold & Hot Patch to \$20,000.
- o Reducing Materials – Signs to \$3,500.
- o Reducing Materials – Sand/Salt to \$25,000.
- o Reducing Tree Removal to \$7,200.
- o Leaving Building Supplies at \$5,000.
- o Reducing Truck & Equipment Maintenance to \$24,000.
- o Leaving Truck Licences at \$3,800.
- o Reducing Small Tools to \$1,500.
- o Leaving Training at \$4,500.
- o Removing Leaf Vacuum from Capital –Vehicles (\$20,000.)
- o Reducing Capital Repairs – Sidewalks to \$25,000.
- o Inserting \$13,000. Expense for 2017 budgeted repairs
- o Inserting \$13,000. In Reserves Transfer for 2017 budgeted repairs

Parks

- W. Bouma was able to reduce the budget request to \$40,000. by:

- Reducing Wages to \$25,000.
- Reducing Employee Benefits to \$4,500.
- Reducing Building Maintenance to \$1,000.

- Reducing Building Maintenance to \$1,000.
- Reducing Equipment Maintenance to \$800.
- Inserting \$500. For Fountain Maintenance

Recreational Programs

- W. Bouma was able to reduce to budget request to \$17,500. by:
 - Remove Wages
 - Remove Employee Benefits
 - Reduce Golf Tournament Expense to \$4,500.
 - Add \$2,500 for Library Summer Programming
 - Reduce Baseball Revenue to \$3000.

Arena

- W. Bouma was able to reduce to the budget request down to \$295,400. by:
 - Reducing wages down to \$100,000.
 - Reducing Employee Benefits down to \$22,000.
 - Reducing Office Supplies down to \$1,000.
 - Reducing Office Equipment down to \$1,000.
 - Reducing Hydro down to \$95,000.
 - Reducing Heat down to \$13,000.
 - Reducing Capital Expense – Equipment to \$54,000. (remove truck, heater and TAZ floor cleaner)
 - Increase Building Rental to \$13,000.
 - Increase Bar Revenue to \$12,500.
- Further reductions are required to bring it down to \$280,000.

12. BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL

Resolution 06-18-02

Moved By: D. Johnston
 Seconded By: S. Everhardus

THAT by-law 13-18, being a bylaw to confirm the proceedings of the Committee of the Whole meeting, be read a first and second time this 13th day of March, 2018.

CARRIED

Resolution 06-18-03

Moved By: D. Johnston
 Seconded By: S. Everhardus

THAT by-law 13 -18, being a bylaw to confirm the proceedings of the Committee of the Whole meeting, be read a third time and passed this 13th day of March, 2018.

CARRIED

13. MOTION TO ADJOURN

Resolution 06-18-04

Moved By: S. Everhardus

THAT the Committee of the Whole meeting of March 10th, 2018 be adjourned.

CARRIED

 MAYOR

 CLERK

