

CORPORATION OF THE TOWN OF DESERONTO

COUNCIL MEETING – MINUTES

MAY 22, 2018 – 6:30 P.M. – DESERONTO TOWN HALL

The Town of Deseronto Mission Statement is to provide excellent and affordable services for its residents and to work as a team, dedicated to making living in Deseronto a positive and pleasurable experience.

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ATTENDANCE:

Mayor	N. Clark
Deputy Mayor	D. Johnston
Councillors	T. Dickinson S. Everhardus C. Zieman
Clerk-Treasurer Co-ordinator	G. Maracle

1. **MOMENT OF SILENT REFLECTION – The Mayor requested those in attendance to rise and observe a moment of silent reflection.**

2. **MAYOR’S ADDRESS – Mayor Clark reminded Council that there were only six months left in their term, and he hoped that they would be able to reduce the agenda’s Unfinished Business list prior to the end of their term.**

3. **DISCLOSURE OF INTEREST - None noted**

4. **APPROVAL OF AGENDA**
 - a) **Agenda of the May 22, 2018 Council Meeting**

Resolution 14-18-01

Moved By: S. Everhardus
Seconded By: T. Dickinson

THAT the agenda be accepted with the addition of an Archives plaque under 9.6 and a by-law regarding public skating.
CARRIED

5. **APPROVAL OF MINUTES**
 - a) **Minutes of the April 24, 2018 Council Meeting**
 - b) **Minutes of the May 1, 2018 Special Meeting of Council**
 - c) **Minutes of the May 8, 2018 Committee of the Whole meeting**
 - d) **Minutes of the October 31, 2017 Deseronto Transit Board meeting**

Resolution 14-18-02

Moved By: S. Everhardus
Seconded By: T. Dickinson

THAT the minutes of the April 24, 2018 Council meeting, the May 1, 2018 Special Meeting, the May 8, 2018 Committee of the Whole

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meeting, and the October 31, 2017 Deseronto Transit Board meeting be accepted as presented.

CARRIED

6. DEPUTATIONS

- a) Deb Hartwick advised the Clerk, prior to the meeting, that she was waiting for a letter from the Royal Canadian Legion regarding her motorcycle show & shine.

7. CORRESPONDENCE

7.1 CORRESPONDENCE REQUIRING ACTION

- a) E-mail from Hospice Quinte seeking volunteers to sit on their Board

Resolution 14-18-03

Moved By: D. Johnston

Seconded By: S. Everhardus

THAT the request for volunteers for Hospice Quinte be advertised on the front door and at the Post Office.

CARRIED

- b) Letter regarding the deadline for the OCIF Top-Up Applications

Resolution 14-18-04

Moved By: S. Everhardus

Seconded By: D. Johnston

THAT Council defer the letter regarding the deadline for OCIF Top-Up Applications to Committee of the Whole.

CARRIED

- c) Request from Deseronto & District Minor Hockey for donations for their golf tournament

Resolution 14-18-05

Moved By: S. Everhardus

Seconded By: C. Zieman

THAT the Town sponsor a hole at the Deseronto & District Minor Hockey golf tournament.

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7.2 CORRESPONDENCE REQUIRING NO ACTION

- a) **Letter received from LAS Communications regarding participation in their programs**
- b) **Notice of the Federal Gas Tax Allocations**

Resolution 14-18-06

**Moved By: D. Johnston
Seconded By: S. Everhardus**

THAT the letter from LAS Communications and the notice of the Federal Gas Tax Allocations be received and filed.

CARRIED

8. PASSING OF ACCOUNTS

Resolution 14-18-07

**Moved By: S. Everhardus
Seconded By: D. Johnston**

THAT Schedule of Accounts numbered 05-2018 in the amount of \$409,387.48 be approved for payment.

CARRIED

9. DEPARTMENT/COMMITTEE REPORTS

9.1 Finance and Administration

- a) **Media release**

The above will be discussed in conjunction with 10 (h).

9.2 Public Works & Parks and Water & Sewer

- a) **Recommendation on the hiring of an individual for a 20 week contract position**

Resolution 14-18-08

**Moved By: D. Johnston
Seconded By: S. Everhardus**

THAT Lori Jackson be hired for a twenty week contract position with the Parks Department.

CARRIED

- b) **Request for permission to hire 2 students on a contract position**

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Resolution 14-18-09

Moved By: D. Johnston

Seconded By: C. Zieman

THAT the Administration staff be given approval to hire 2 summer students to work in the Parks Department; AND FURTHER THAT Councillor Everhardus will sit in on the interviews if he is available.

CARRIED

9.3 Emergency Services

4. Recreation

5. Transit

6. Library & Cultural Services

a) Location of archives plaque

Resolution 14-18-10

Moved By: S. Everhardus

Seconded By: C. Zieman

THAT the Archives plaque be installed on the south side facing the water and close to flag pole.

CARRIED

Councillor Everhardus will thank the Archives Department for their efforts, but kindly request that they please place the plaque in the opposite direction slightly tilted towards the Yacht Club.

7. Planning and Economic Development

Mayor Clark advised Council that he had been getting inquiries from the marina's real estate agents. They were inquiring as to the status of the development. The Mayor informed them that we are waiting for the owners to come back to us.

10. UNFINISHED BUSINESS

a) Accessibility Plan

B. Bouma and S. Stolarchuk are working on Accessibility. They will continue to work with Melain Chung at the Accessibility Directorate of Ontario.

b) Ministry of Transportation – Skyway Bridge reconstruction

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Resolution 14-18-11

Moved By: S. Everhardus

Seconded By: C. Zieman

THAT the Skyway Bridge reconstruction be removed from Unfinished Business.

CARRIED

c) Canteen – Centennial Park

G. Maracle advised that she had a proposal from J. Krasnowski regarding having a chip truck in Centennial Park

Resolution 14-18-12

Moved By: S. Everhardus

Seconded By: D. Johnston

THAT Mr. Krasnowski be asked to attend the next Committee of the Whole meeting with a business plan.

CARRIED

Resolution 14-18-13

Moved By: D. Jonston

Seconded By: C. Zieman

THAT a local contractor be asked to provide a price to refurbish the existing canteen at Centennial Park.

CARRIED

d) Job Descriptions for Town staff

B. Bouma will prepare a folder of job descriptions for each member of Council to review

e) Various events suggested by J. Zieman

f) Guidance on Traditional Land Acknowledgement

g) Camping on Town owned property

h) Town web-site

Resolution 14-18-14

Moved By: S. Everhardus

Seconded By: D. Johnston

THAT Council sign a contract with Kasama under the following conditions:

- Contract will expire on December 31, 2018**
- Kasama will re-do the Town's website**

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- **The Town will need administrative rights and retain ownership of all materials**
 - **Kasama will check the settings on Facebook**
 - **Kasama will monitor all social media**

CARRIED

i) **Multi-unit water billing**

j) **File clean-up**

Resolution 14-18-15

Moved By: S. Everhardus

Seconded By: C. Zieman

THAT Carman Milligan be authorized to clean the files up prior to the new Treasurer taking over.

CARRIED

Resolution 14-18-16

Moved By: D. Johnston

Seconded By: C. Zieman

THAT the topic of file clean-up be removed from Unfinished Business.

CARRIED

k) **Canada Day**

It was decided that Deseronto would celebrate Canada Day in the evening prior to Fireworks. G. Maracle will pull last year's records and book the same events as last year.

11. NEW BUSINESS

a) **Request from Rural Routes to advertise in their distribution**

Resolution 14-18-17

Moved By: S. Everhardus

Seconded By: C. Zieman

THAT Council support advertising in Rural Routes.

CARRIED

b) **Notice of the New Horizons for Seniors Program**

Resolution 14-18-18

Moved By: S. Everhardus

Seconded By: T. Dickinson

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THAT B. Bouma and the Mayor attend the workshop to make an application for acoustic tiles for the Community Centre.

CARRIED

12. BY-LAWS

- a) **By-law authorizing the execution of a funding agreement for summer students**

Resolution 14-18-19

Moved By: D. Johnston

Seconded By: C. Zieman

THAT by-law 26-18, being a bylaw to authorize the execution of a funding agreement for summer students, be read a first and second time this 22nd day of May, 2018.

CARRIED

Resolution 14-18-20

Moved By: D. Johnston

Seconded By: C. Zieman

THAT by-law 26-18, being a bylaw to authorize the execution of a funding agreement for summer students, be read a third time and passed this 22nd day of May, 2018.

CARRIED

- b) **By-law to authorize the execution of a rental contract for the Deseronto Community Centre canteen**

Resolution 14-18-21

Moved By: D. Johnston

Seconded By: S. Everhardus

THAT by-law 27-18, being a bylaw to authorize the execution of a rental contract for the Deseronto Community Centre canteen, be read a first and second time this 22nd day of May, 2018.

CARRIED

Resolution 14-18-22

Moved By: D. Johnston

Seconded By: S. Everhardus

THAT by-law 27-18, being a bylaw to authorize the execution of a rental contract for the Deseronto Community Centre canteen, be read a third time and passed this 22nd day of May, 2018.

CARRIED

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c) By-law to adopt a budget for the year 2018

Resolution 14-18-23

Moved By: D. Johnston

Seconded By: S. Everhardus

THAT by-law 28-18, being a bylaw to adopt a budget for the year 2018, be read a first and second time this 22nd day of May, 2018.

CARRIED

Resolution 14-18-24

Moved By: D. Johnston

Seconded By: S. Everhardus

THAT by-law 28-18, being a bylaw to adopt a budget for the year 2018, be read a third time and passed this 22nd day of May, 2018.

CARRIED

d) By-law to establish public skating hours at the Deseronto Community Centre

Resolution 14-18-25

Moved By: S. Everhardus

Seconded By: T. Dickinson

THAT by-law 29-18, being a bylaw to establish public skating hours at the Deseronto Community Centre, be read a first and second time this 22nd day of May, 2018.

CARRIED

Resolution 14-18-26

Moved By: S. Everhardus

Seconded By: T. Dickinson

THAT by-law 29-18, being a bylaw to establish public skating hours at the Deseronto Community Centre, be read a third time and passed this 22nd day of May, 2018.

CARRIED

13. MOTIONS & NOTICES OF MOTION

14. IN CAMERA

a) Personnel

Resolution 14-18-27

Moved By: S. Everhardus

Seconded By: T. Dickinson

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THAT Council rise and moved into Closed Session to discuss matters pertaining to an identifiable individual.

CARRIED

Council returned and passed the following resolutions:

Resolution 14-18-29

**Moved By: S. Everhardus
Seconded By: C. Zieman**

THAT Council receive the lawyer's letter.

CARRIED

Resolution 14-18-30

**Moved By: S. Everhardus
Seconded By: T. Dickinson**

THAT Council affirm that Andrew Conger is the co-ordinator for Deseronto Minor Ball.

CARRIED

15. BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL

Resolution 14-18-31

**Moved By: S. Everhardus
Seconded By: T. Dickinson**

THAT by-law 30-18, being a bylaw to confirm the proceedings of the Council meeting of May 22, 2018, be read a first and second time this 22nd day of May, 2018.

CARRIED

Resolution 14-18-32

**Moved By: S. Everhardus
Seconded By: T. Dickinson**

THAT by-law 30-18, being a bylaw to confirm the proceedings of the Council meeting of May 22, 2018 be read a third time and passed this 22nd day of May, 2018.

CARRIED

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16. MOTION TO ADJOURN

Resolution 14-18-33

Moved By: S. Everhardus

Seconded By:

THAT the May 22nd, 2018 meeting of Council be adjourned

MAYOR

CLERK