

**CORPORATION OF THE TOWN OF DESERONTO**

**COMMITTEE OF THE WHOLE – MINUTES**

**JUNE 12, 2018 – 6:30 P.M. – DESERONTO TOWN HALL**

The Town of Deseronto Mission Statement is to provide excellent and affordable services for its residents and to work as a team, dedicated to making living in Deseronto a positive and pleasurable experience.

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**ATTENDANCE:**

<b>Mayor</b>	<b>N. Clark</b>
<b>Deputy Mayor</b>	<b>D. Johnston</b>
<b>Councillors</b>	<b>T. Dickinson S. Everhardus C. Zieman</b>
<b>Clerk-Treasurer, Co-ordinator</b>	<b>G. Maracle</b>

1. **MOMENT OF SILENT REFLECTION – The Deputy Mayor, who is chairing the meeting, requested those in attendance to rise and observe a moment of silent reflection**

2. **MAYOR’S ADDRESS**

3. **DISCLOSURE OF INTEREST - None Noted**

4. **APPROVAL OF AGENDA**

a) **Agenda of the June 12, 2018 Committee of the Whole Meeting**

**Resolution 17-18-01**

**Moved by: S. Everhardus  
Seconded by: T. Dickinson**

**THAT the agenda be accepted with the addition of the following items:**

- **Motorcycle Show & Shine – Mayor Clark to speak on this topic**
- **Library Banking issues**
- **Closed Session**

**CARRIED**

5. **DEPUTATIONS**

a) **Mr. Joe Krasnowski will speak to Council requesting permission to park his chip truck in Centennial Park**

**Mr. Krasnowski and Starr Therrien presented their business plan to Council.**

**Resolution 17-18-02**

**Moved by: S. Everhardus  
Seconded by: T. Dickinson**

**THAT Council receive the proposal from Mr. Krasnowski for later discussion.**

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**CARRIED**

**6. DEPARTMENT/COMMITTEE REPORTS**

**7:00 pm – J. Carter – Public Works  
C. Markland – Emergency Management**

**Mayor Clark advised C. Markland that the Town had received a letter of thanks from a recent accident victim, thanking him for his assistance.**

**Resolution 17-18-03**

**Moved by: S. Everhardus  
Seconded by: T. Dickinson**

**THAT Council accept the verbal report from C. Markland as well as the letter mentioned in item #7.**

**CARRIED**

**7:15 pm – T. Harvey – Water & Wastewater**

**Resolution 17-18-04**

**Moved by: N. Clark  
Seconded by: S. Everhardus**

**THAT Council accept T. Harvey's verbal report.**

**CARRIED**

**– D. Loney – Fire Department – unable to attend**

**7:30 pm – S. Stolarchuk – Transit**

**Resolution 17-18-05**

**Moved by: S. Everhardus  
Seconded by: T. Dickinson**

**THAT Council accept S. Stolarchuk's verbal report.**

**CARRIED**

**7:45 pm – G. Maracle– Administration**

**G. Maracle advised that the Deseronto Public Library was attempting to secure a credit card, but the bank would only put it in the name of the Town**

**Resolution 17-18-06**

**Moved by: S. Everhardus  
Seconded by: N. Clark**

**THAT Amy McDonald from Deseronto Public Library be authorized to obtain a credit card in the name of the Town with a limit of \$2,000.00**

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**CARRIED**

7. **Letter from Curtis Markland advising Council that he has to step down as Community Emergency Management Co-ordinator**

8. **Staff Recommendation from S. Stolarchuk**

**Resolution 17-18-07**

**Moved by: N. Clark**

**Seconded by: S. Everhardus**

**THAT the Transit hiring be moved to Unfinished Business until other e-mail is located.**

**CARRIED**

9. **Letter from the Deseronto Public Library seeking permission to use Town property**

**Resolution 17-18-08**

**Moved by: S. Everhardus**

**Seconded by: T. Dickinson**

**THAT Deseronto Public Library be given permission to use Rathbun Park as the property to the west of the water treatment plant would not be suitable for a picnic.**

**CARRIED**

10. **Letter & picture from Mrs. Shirley Prowse regarding her driveway**

**Resolution 17-18-09**

**Moved by: N. Clark**

**Seconded by: S. Everhardus**

**THAT the Public Works Department investigate the issue at Shirley Prowse's and respond in writing to Council prior to the next Council meeting on June 26<sup>th</sup>.**

**CARRIED**

11. **Letter from Mrs. Diana Johnston regarding 66 Green Street**

**Resolution 17-18-10**

**Moved by: N. Clark**

**Seconded by: S. Everhardus**

**THAT the property owners of 66 Green Street and 313 Main Street be sent letters from the by-law enforcement officers advising them that the grass / weeds must be cut and debris cleared;  
AND FURTHER THAT Mrs. Johnston be sent a letter as well, advising her of the status of the property next to hers.**

**CARRIED**

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**12. Copy of letter sent to Mr. Mark Boone**

**Resolution 17-18-11**

**Moved by: N. Clark**

**Seconded by: S. Everhardus**

**THAT the Town work with Mark Boone and Steve Blakely to submit an application to the OCIF – top up component for College Street and water separators.**

**CARRIED**

**13. June 1<sup>st</sup> storm – letters & dumpster (further information will be provided at the meeting)**

**Resolution 17-18-12**

**Moved by: S. Everhardus**

**Seconded by: N. Clark**

**THAT the matter of providing a dumpster be moved to Unfinished Business.**

**CARRIED**

**14. Centennial Park canteen**

**Resolution 17-18-13**

**Moved by: S. Everhardus**

**Seconded by: T. Dickinson**

**THAT Council grant permission to Mr. Joe Krasnowski to operate a chip truck in Centennial Park with the following conditions:**

- **Mr. Krasnowski apply for a chip truck licence with the Town and the signing of a contract**
- **That prior to granting the licence, the chip truck obtain approvals from all agencies (i.e. TSSA, Fire Dept., & Health Unit)**
- **The chip truck operator must provide the Town Hall with a WSIB Clearance Certificate**
- **That proof of having a minimum of one million dollars in liability insurance be provided to the Town Hall**
- **That the Town Hall be re-imbursed for hydro and water at the rate of \$150.00 per month**
- **That the chip truck be removed from Centennial Park by October 31<sup>st</sup>, 2018**
- **The chip truck operator is responsible for the collection, removal and legal disposal of all garbage and recycling resulting from the chip truck**
- **The chip truck operator has the option of selling boat launch permits, provided by the Town, with a commission of \$2.50 per permit sold.**

**CARRIED**

**15. New Business**

**a) Community Centre arena dividers**

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**Council requested that B. Reynolds look into rink dividers and report back to Council.**

**b) Motorcycle Rally August 3<sup>rd</sup> – 6<sup>th</sup>**

**Resolution 17-18-14**

**Moved by: S. Everhardus  
Seconded by: T. Dickinson**

**THAT tentative approval be given with more information required on safety.**

**CARRIED**

**Resolution 17-18-15**

**Moved by: S. Everhardus  
Seconded by: T. Dickinson**

**THAT the Public Works Department repair the entrance to the Community Centre parking lot and sweep the parking lot now and prior to the August event.**

**CARRIED**

**16. In Camera**

**Personnel – 2**

**Resolution 17-18-16**

**Moved by: S. Everhardus  
Seconded by: T. Dickinson**

**THAT Council rise and move into Closed Session to discuss matters pertaining to identifiable persons.**

**CARRIED**

**Council made the following resolutions:**

**Resolution 17-18-18**

**Moved by: S. Everhardus  
Seconded by: N. Clark**

**THAT Christine Martin be offered the CAO-Clerk Treasurer position at a salary of \$99,881.60 (40 hour work week);  
FURTHER THAT if Christine Martin accepts, Mora Nicholls be offered the Deputy Clerk position at a salary of \$60,000 (40 hour work week);  
FURTHER THAT if Christine Martin does not accept, Mora Nicholls will be offered the Treasurer position at a salary of \$63,000.00 (40 hour work week);  
AND FURTHER THAT Mayor Clark and Councillor Dickinson will meet with Christine Martin to start.**

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**CARRIED**

**Resolution 17-18-19**

**Moved by: S. Everhardus  
Seconded by: T. Dickinson**

**THAT G. Maracle make the noted changes to the Arena job advertisement and post both internally and externally.**

**CARRIED**

**17. BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL**

**Resolution 17-18-20**

**Moved By: S. Everhardus  
Seconded By: N. Clark**

**THAT by-law 33-18, being a bylaw to confirm the proceedings of the Council meeting of June 12, 2018, be read a first and second time this 12th day of June, 2018.**

**CARRIED**

**Resolution 17-18-21**

**Moved By: Everhardus  
Seconded By: N. Clark**

**THAT by-law 33-18, being a bylaw to confirm the proceedings of the Council meeting of June 12, 2018 be read a third time and passed this 12th day of June, 2018.**

**CARRIED**

**18. MOTION TO ADJOURN**

**Resolution 17-18-22**

**Moved By: S. Everhardus  
Seconded By:**

**THAT the June 12, 2018 meeting be adjourned.**

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**MAYOR**

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**CLERK**