

CORPORATION OF THE TOWN OF DESERONTO

COUNCIL MEETING – MINUTES

JUNE 27, 2018 – 5:00 P.M. – DESERONTO TOWN HALL

The Town of Deseronto Mission Statement is to provide excellent and affordable services for its residents and to work as a team, dedicated to making living in Deseronto a positive and pleasurable experience.

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- e) **Minutes of the June 18, 2018 Special Meeting of Council**
 - f) **Minutes of the April 25, 2018 Deseronto Public Library Board meeting**

Resolution 19-18-02

**Moved by: D. Johnston
Seconded by: C. Zieman**

THAT the minutes of the May 22, 2018 Council Meeting, the May 29, 2018 Special Meeting, the June 6, 2018 Special Meeting, the June 12, 2018 Committee of the Whole meeting, the June 18, 2018 Special Meeting and the April 25, 2018 Deseronto Public Library Board meeting be approved as presented.

CARRIED

6. DEPUTATIONS

- a) **Deb Hartwick was not able to attend.**

7. CORRESPONDENCE

7.1 CORRESPONDENCE REQUIRING ACTION

- a) **Request from Tyendinaga Township to sponsor their golf tournament**

Resolution 19-18-03

**Moved by: D. Johnston
Seconded by: C. Zieman**

THAT the Town sponsor a hole at the Tyendinaga Township golf tournament, as they have in previous years.

CARRIED

7.2 CORRESPONDENCE REQUIRING NO ACTION

- a) **Notification from Waste Management of off-site exceedances at the Richmond Landfill Site**

Resolution 19-18-04

**Moved by: D. Johnston
Seconded by: C. Zieman**

THAT the notification from Waste Management be received and filed.

CARRIED

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8. PASSING OF ACCOUNTS

Resolution 19-18-05

Moved by: D. Johnston

Seconded by: C. Zieman

THAT Schedule of Accounts numbered 06-2018 in the amount of \$614,114.74 be approved as presented.

CARRIED

9. DEPARTMENT/COMMITTEE REPORTS

9.1 Finance and Administration

a) CAO-Clerk-Treasurer job description

Resolution 19-18-06

Moved by: D. Johnston

Seconded by: C. Zieman

THAT the CAO/Clerk-Treasurer job description be accepted as presented.

CARRIED

b) Formal complaint handling policy and procedure (previously e-mailed to Council)

Resolution 19-18-07

Moved by: D. Johnston

Seconded by: C. Zieman

THAT Council accept the complaint handling policy and make it into a by-law.

CARRIED

c) Changes with taxation of Council honorariums

Resolution 19-18-08

Moved by: C. Zieman

Seconded by: D. Johnston

THAT Council honorariums be moved to Unfinished Business.

CARRIED

d) Summer Council meeting schedule

Resolution 19-18-09

Moved by: D. Johnston

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Seconded by: C. Zieman

THAT there will only be one Council meeting in July and it will be held on July 17th.

CARRIED

e) Accessibility Policies (previously e-mailed to Council)

Resolution 19-18-10

**Moved by: D. Johnston
Seconded by: C. Zieman**

THAT the accessibility policies that were previously e-mailed be accepted and form part of a by-law that will be passed and numbered later in the meeting.

CARRIED

2. Public Works & Parks and Water & Sewer

a) Relocation of the bench at the Deseronto Cemetery

Resolution 19-18-11

**Moved by: C. Zieman
Seconded by: D. Johnston**

THAT Council, on the request of the Cemetery Board, request that the Streets Department move the memorial bench to where it was originally to be installed.

CARRIED

b) Response from Public Works Department regarding Mrs. Prowse's driveway

Resolution 19-18-12

**Moved by: D. Johnston
Seconded by: C. Johnston**

THAT the topic of Mrs. Prowse's driveway be moved to Unfinished Business.

CARRIED

3. Emergency Services

a) Update on recent changes to OPP municipal policing

Resolution 19-18-13

**Moved by: D. Johnston
Seconded by: C. Zieman**

THAT the policing update be received and filed.

CARRIED

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b) Review of by-law to establish fire department service fees

Resolution 19-18-14

Moved by: D. Johnston

Seconded by: C. Zieman

THAT the Fire Department fee by-law be moved to Unfinished Business.

CARRIED

4. Recreation

a) Quotation from Red Ball Radio to install acoustic tiles at the Deseronto Community Centre

Resolution 19-18-15

Moved by: D. Johnston

Seconded by: C. Zieman

THAT a site plan be provided to Red Ball Radio and Rehill in Peterborough.

CARRIED

b) Contract for the canteen at the Deseronto Community Centre

Resolution 19-18-16

Moved by: D. Johnston

Seconded by: C. Zieman

THAT B. Bouma meet with E. Walker and Quinte Trade Services and have them a draft contract for the canteen at the Deseronto Community Centre.

CARRIED

c) Canada Day festivities

Resolution 19-18-17

Moved by: D. Johnston

Seconded by: C. Zieman

THAT Council acknowledge the schedule for the Canada Day evening festivities.

CARRIED

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d) Update on the chip truck

Resolution 19-18-18

**Moved by: D. Johnston
Seconded by: C. Zieman**

THAT Council empower the Acting Clerk to identify the needs and bring them back to Council

CARRIED

e) Letter from a concerned visitor regarding wild parsnip

Resolution 19-18-19

**Moved by: D. Johnston
Seconded by: C. Zieman**

THAT Council empower staff to deal with wild parsnip accordingly.

CARRIED

5. Transit

a) Copy of grant application submitted by Deseronto Transit to the Community Transportation Grant Program – Municipal Stream

Resolution 19-18-20

**Moved by: D. Johnston
Seconded by: C. Zieman**

THAT Council receive the copy of the grant application that S. Stolarchuk submitted on behalf of Deseronto Transit.

CARRIED

b) Staff Recommendation from S. Stolarchuk to hire Azeta McQuaide as a summer part-time on-call driver

c) Staff Recommendation from S. Stolarchuk to hire Ron Leeming as a summer part-time on-call driver

d) Staff Recommendation to hire Todd Morgan as a night time driver

Resolution 19-18-21

**Moved by: D. Johnston
Seconded by: C. Zieman**

THAT that Azeta McQuiade, Ron Leeming and Todd Morgan be hired as transit drivers as detailed in the staff recommendation.

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CARRIED

6. Library & Cultural Services

- a) Letter from the Deseronto Public Library requesting permission to use Rathbun Park Saturday mornings during the summer as well as August 9th.**

Resolution 19-18-22

**Moved by: D. Johnston
Seconded by: C. Zieman**

THAT Council approve the request for the use of Rathbun Park by the Deseronto Public Library.

CARRIED

- b) Letter from the Deseronto Historical Society requesting a letter recognizing the literary accomplishments of Bill Hunt**

Resolution 19-18-23

**Moved by: D. Johnston
Seconded by: C. Zieman**

That staff write a letter to be presented by a member of Council and the event is to be advertised on the Deseronto Minute.

CARRIED

7. Planning and Economic Development

- a) Severance application received from Hastings County**

Resolution 19-18-24

**Moved by: D. Johnston
Seconded by: C. Zieman**

THAT staff return the application with the comment that part of the subject property may be Town property.

CARRIED

- b) Building Inspection Services Board reports for the periods of March, April and May 2018**

The reports were not available as the faxes did not come through properly.

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c) Waterfront property – Mayor to discuss

Mayor Clark advised Council that Gary Marks would like to see what Council has any suggestions for the property.

10. UNFINISHED BUSINESS

- a) Accessibility Plan**
- b) Canteen – Centennial Park**
- c) Job Descriptions for Town staff**
- d) Various events suggested by J. Zieman**
- e) Guidance on Traditional Land Acknowledgement**
- f) Camping on Town owned property**
- g) Town web-site**
- h) Multi-unit water billing**
- i) Canada Day**

Resolution 19-18-25

Moved by: D. Johnston

Seconded by: C. Zieman

THAT items (a), (b), (c), (d) (g) and (i) be removed from Unfinished Business.

CARRIED

11. NEW BUSINESS

- a) Main Street Revitalization grant application (documents were previously e-mailed)**

G. Maracle will send out an e-mail to Council members requesting suggestions.

- b) OCIF top-up application**

G. Maracle advised that staff, Mark Boone and Steve Blakely had had a meeting to discuss the application.

- c) Delegation of authority**

A by-law will be brought to the next meeting of Council.

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12. BY-LAWS

a) By-law to put Accessibility Policies in place for the Town

Resolution 19-18-26

Moved by: D. Johnston

Seconded by: C. Zieman

THAT By-law 34-18, being a by-law to put Accessibility Policies in place for the Town of Deseronto, be read a first and second time this 27th day of June.

CARRIED

Resolution 19-18-27

Moved by: D. Johnston

Seconded by: C. Zieman

THAT By-law 34-18, being a by-law to put Accessibility Policies in place for the Town of Deseronto, be read a third and final time time this 27th day of June.

CARRIED

13. MOTIONS & NOTICES OF MOTION –

Councillor Zieman advised Council that he would be bringing a motion to the next Council meeting regarding camping and a sub amendment to the zoning by-law.

14. IN CAMERA

a) Personnel

Resolution 19-18-28

Moved by: D. Johnston

Seconded by: C. Zieman

THAT Council rise and move into Closed Session.

CARRIED

Council returned from Open Session and passed the following motions:

Resolution 19-18-30

Moved by: C. Zieman

Seconded by: D. Johnston

THAT contracts and letters of offer as detailed in Closed Session, be prepared for both C. Martin and M. Nicholls, AND FURTHER THAT the Mayor and Deputy Mayor meet with both women to review the documents.

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CARRIED

15. BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL

Resolution 19-18-31

**Moved by: D. Johnston
Seconded by: C. Zieman**

THAT by-law 35-18, being a bylaw to confirm the proceedings of the Council meeting of June 27, 2018, be read a first and second time this 27th day of June, 2018.

CARRIED

Resolution 19-18-32

**Moved By: D. Johnston
Seconded By: C. Zieman**

THAT by-law 35-18, being a bylaw to confirm the proceedings of the Council meeting of June 27, 2018 be read a third time and foinal time this 27th day of June, 2018.

CARRIED

16. MOTION TO ADJOURN

Resolution 19-18-33

**Moved by: C. Zieman
Seconded by:**

THAT the June 27, 2018 meeting of Council be adjourned.