

CORPORATION OF THE TOWN OF DESERONTO

COUNCIL MEETING –MINUTES

SEPTEMBER 11, 2018 – 5:00 P.M. – DESERONTO TOWN HALL

The Town of Deseronto Mission Statement is to provide excellent and affordable services for its residents and to work as a team, dedicated to making living in Deseronto a positive and pleasurable experience.

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ATTENDANCE:

Mayor	N. Clark
Deputy Mayor	D. Johnston
Councillors	T. Dickinson S. Everhardus C. Zieman
CAO /Clerk-Treasurer	C. Martin
Deputy Clerk	G. Maracle

- 1. MOMENT OF SILENT REFLECTION – The Mayor requested those in attendance to rise for a moment of silent reflection**
- 2. CALL TO ORDER/MAYOR’S ADDRESS – The Mayor advised that he had to leave for Cornwall immediately after the meeting, so he would like to see the agenda move along quickly**
- 3. DISCLOSURE OF PECUNIARY INTEREST - Councillor Zieman declared a conflict with item 10.1**
- 4. APPROVAL OF AGENDA**

RESOLUTION 26-18-01

**Moved by: D. Johnston
Seconded by: T. Dickinson**

THAT the agenda of September 11, 2018 be approved with the addition of a property matter under Closed Session.

CARRIED

- 5. APPROVAL OF COUNCIL MEETING MINUTES**

5.1 Minutes of the August 14, 2018 Regular Council Meeting

5.2 Minutes of the August 30, 2018 Special Meeting of Council

RESOLUTION 26-18-02

**Moved by: C. Zieman
Seconded by: T. Dickinson**

THAT the minutes of the August 14, 2018 Regular meeting and the August 30, 2018 Special meeting be approved as presented.

CARRIED

- 6. DEPUTATIONS**

6.1. Joanna Park from Collins Barrow, Auditor for the Town, presented the 2017 Consolidated Financial Statements

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RESOLUTION 26-18-03

**Moved by: D. Johnston
Seconded by: S. Everhardus**

THAT the 2017 consolidated financial statements for the Town of Deseronto be accepted.

CARRIED

7. CORRESPONDENCE

7.1 CORRESPONDENCE REQUIRING ACTION

- a) **Email from Carolle Burak requesting water & sewer hookup.**

RESOLUTION 26-18-04

**Moved by: D. Johnston
Seconded by: T. Dickinson**

THAT Council agree in principle with Ms. Burak's proposal.

CARRIED

7.2 CORRESPONDENCE REQUIRING NO ACTION

- a) **AMO – Municipal Training Sessions**
- b) **Thank-you from Carmen & Pauline Milligan**
- c) **AMO - Recreational Cannabis Update**
- d) **AMCTO – Orientation for Elected Officials**
- e) **Email from Jeannette Briggs from Canada Cordage**

RESOLUTION 26-18-05

**Moved by: D. Johnston
Seconded by: S. Everhardus**

THAT items 7.2 (a) – (e) be received and filed.

CARRIED

8. APPROVAL OF ACCOUNTS

8.1. Schedule of Accounts 09-2018

RESOLUTION 26-18-06

**Moved by: D. Johnston
Seconded by: C. Zieman**

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THAT Schedule of Accounts numbered 09-2018 in the amount of \$563,312.22 be approved for payment.

CARRIED

9. STAFF REPORTS

1. Finance and Administration

- (a) Report from CAO/Clerk-Treasurer**

RESOLUTION 26-18-07

Moved by: S. Everhardus

Seconded by: D. Johnston

THAT Council accept the report and the proposals within.

CARRIED

- (b) Annual Repayment Limit**

RESOLUTION 26-18-08

Moved by: D. Johnston

Seconded by: C. Zieman

THAT Council accept the Annual Repayment Limit report.

CARRIED

- (c) Deputy Clerk Report regarding Santa Parade**

RESOLUTION 26-18-09

Moved by: D. Johnston

Seconded by: C. Zieman

THAT the report from the Deputy Clerk be received and the time of 2018 Santa Claus parade be changed to 3:30 pm.

CARRIED

- (d) Arena Rental rates – for clarification**

RESOLUTION 26-18-10

Moved by: S. Everhardus

Seconded by: D. Johnston

THAT the Schedule attached to by-law # 42-18, be changed to reflect that the non-prime time rate is for both adults and youth.

CARRIED

2. Public Works & Parks

- (a)Public Works Manager Report**

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RESOLUTION 26-18-11

**Moved by: D. Johnston
Seconded by: C. Zieman**

THAT the Public Works' report be received as presented and that the lowest bids for the paving and sidewalk projects be accepted.

CARRIED

3. Water & Sewer Operations

- (a) Supplementary information to support the recommended purchase of one(1) four-wheel drive truck (Recommendation 1)**

RESOLUTION 26-18-12

**Moved by: S. Everhardus
Seconded by :D. Johnston**

THAT Council approve the purchase of the 4-wheel drive truck from Pringle's Ford for the Water & Sewer Department

CARRIED

- (b) Recommendation to award the construction contract for the sewage lift station upgrade project (Recommendation 2)**

RESOLUTION 26-18-13

**Moved by: S. Everhardus
Seconded by: D. Johnston**

THAT Council accept the recommendation to award the sewage lift station upgrades to Peak Engineering.

CARRIED

- (c) Letter of recommendation from Greer Galloway to support Recommendation 2**

RESOLUTION 26-18-14

**Moved by: S. Everhardus
Seconded by: D. Johnston**

THAT receive the letter from Greer Galloway.

CARRIED

- (d) Report from Water & Sewer Operations Manager**

RESOLUTION 26-18-15

Moved by: S. Everhardus

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Seconded by: D. Johnston

THAT the Water & Sewer Department Status Report be received as presented.

CARRIED

4. Emergency Services

5. Recreation

9.6 Transit

(a) Report from the (Acting) Transit Administrator

RESOLUTION 26-18-16

**Moved by: D. Johnston
Seconded by: S. Everhardus**

THAT Council receive the report from the Acting Transit Administrator and approve the hiring of William Fritz.

CARRIED

7. Library & Cultural Services

(a) Permission to use Rathbun Park

RESOLUTION 26-18-17

**Moved by: D. Johnston
Seconded by: C. Zieman**

**THAT Council approve the usage of Rathbun Park by the Library for a fall craft sale,
AND FURTHER THAT the Town assist with the advertising on our social media sites.**

CARRIED

8. Planning and Economic Development

9. Building Inspection Services

(a) June 2018 Report

(b) July 2018 Report

RESOLUTION 26-18-18

**Moved by: D. Johnston
Seconded by: S. Everhardus**

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THAT the June and July 2018 reports from the Building Inspection Services Board be received by Council.

CARRIED

(c) Building Inspection Services Board – Draft Agreement

(d) Municipal Comments on Agreement

RESOLUTION 26-18-19

Moved by: S. Everhardus

Seconded by: D. Johnston

THAT Council is agreeable with the feedback from the other municipalities

CARRIED

10. UNFINISHED BUSINESS

1. Event Camping Feasibility and Considerations

Councillor Zieman stepped out of the room during discussion

RESOLUTION 26-18-20

Moved by: S. Everhardus

Seconded by: D. Johnston

THAT Council does not permit general event camping at this time as per our zoning by-law;

FURTHER THAT Council will consider each public event, sanctioned by Council, on an individual basis;

AND FURTHER MORE that a policy be drafted to this effect

CARRIED

11. NEW BUSINESS

12. BY-LAWS

1. By-law Authorizing participation in the Province of Ontario Mutual Aid Plan

RESOLUTION 26-18-21

Moved by: D. Johnston

Seconded by: S. Everhardus

THAT by-law 50-18, being a bylaw authorizing participation in the Province of Ontario Mutual Aid Plan, be read a first and second time this 11th day of September, 2018.

CARRIED

Resolution 26-18-22

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Moved by: D. Johnston
Seconded by: S. Everhardus

THAT by-law 50-18, being a bylaw authorizing participation in the Province of Ontario Mutual Aid Plan, be read a third time and final time this 11th day of September, 2018.

CARRIED

13. MOTIONS & NOTICES OF MOTION

14. IN CAMERA

Under the Municipal Act, 2001 S. 239 one matter under 2 (b) personal matters about an identifiable individual, including municipal or local board employees and one matter under 2(c) proposed or pending acquisition or disposition of land by the municipality or local board

Resolution 26-18-23

Moved by: S. Everhardus
Seconded by: D. Johnston

THAT Council take a five minute break prior to the Closed Session of Council.

CARRIED

Resolution 26-18-24

Moved by: S. Everhardus
Seconded by: D. Johnston

THAT Council close this portion of the meeting to the public to deal with one matter under 2(d) labour relations or employee negotiations and one under 2(c) proposed or pending acquisition or disposition of land by the municipality or local board

CARRIED

Report from Closed Session:

Mayor Clark reported that two matters were discussed in Closed Session and staff was given direction.

15. BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL

15.1 By-law to confirm proceedings

RESOLUTION 26-18-26

Moved by: D. Johnston
Seconded by: S. Everhardus

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THAT by-law 51-18, being a bylaw to confirm the proceedings of the Council meeting of September 11, 2018, be read a first and second time this 11th day of September 2018.

CARRIED

Resolution 26-18-27

Moved by: D. Johnston

Seconded by: S. Everhardus

THAT by-law 51-18, being a bylaw to confirm the proceedings of the Council meeting of September 11, 2018 be read a third time and final time this 11th day of September, 2018.

CARRIED

16. MOTION TO ADJOURN

Resolution 26-18-28

Moved by: S. Everhardus

Seconded by:

THAT the September 11th Council meeting be adjourned.

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