

CORPORATION OF THE TOWN OF DESERONTO

COUNCIL MEETING – MINUTES

OCTOBER 24, 2017 – 6:30 P.M. – DESERONTO TOWN HALL

The Town of Deseronto Mission Statement is to provide excellent and affordable services for its residents and to work as a team, dedicated to making living in Deseronto a positive and pleasurable experience.

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ATTENDANCE:

Mayor	N. Clark - Absent
Deputy Mayor	D. Johnston
Councillors	T. Dickinson – arrived late due to work S. Everhardus C. Zieman
Acting CAO/Clerk	W. Bouma
Deputy Clerk	G. Maracle

- 1. MOMENT OF SILENT REFLECTION – The Deputy Mayor requested those in attendance to rise and observe a moment of silent reflection.**
- 2. MAYOR’S ADDRESS – The Mayor sent his regrets as he had recently been released from the hospital.**
- 3. DISCLOSURE OF INTEREST - None**
- 4. APPROVAL OF AGENDA**

- a) Agenda of the October 24, 2017 Council Meeting**

Resolution 21-17-01

Moved By: C. Zieman

Seconded By: S. Everhardus

THAT the agenda of October 24, 2017 be approved with an additional personnel matter and a legal matter being added to Closed Session.

CARRIED

- 5. APPROVAL OF MINUTES**

- a) Minutes of the September 26, 2017 Council Meeting**
- b) Minutes of the October 10, 2017 Re-zoning Meeting**
- c) Minutes of the October 10, 2017 Committee of the Whole meeting**
- d) Minutes of the June 26, 2017 Deseronto Public Library Board**
- e) Minutes of the July 27, 2017 Deseronto Public Library Board**

Resolution 21-17-02

Moved By: S. Everhardus

Seconded By: C. Zieman

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THAT the minutes of the September 26, 2017 Council meeting, the October 10, 2017 Re-zoning meeting, the October 10, 2017 Committee of the Whole meeting, the June 26, 2017 Deseronto Public Library Board meeting and the July 27, 2017 Deseronto Public Library Board meeting be approved as presented.

CARRIED

6. DEPUTATIONS

Deb Shaw spoke regarding her plans for various events within the Town.

7. CORRESPONDENCE

7.1 CORRESPONDENCE REQUIRING ACTION

a) Invitation to Bid from Hastings County for a 2013 Crestline

Resolution 21-17-03

Moved By: S. Everhardus

Seconded By: C. Zieman

THAT Council decline to submit a bid for the 2013 Crestline.

CARRIED

b) Resolution from the Township of Montague regarding Bill 148

Resolution 21-17-04

Moved By: S. Everhardus

Seconded By: C. Zieman

THAT Council support the Township of Montague's resolution regarding Bill 148

AND FURTHER THAT a letter of support be sent to the Township of Montague and a copy forwarded to Premier Kathleen Wynne.

CARRIED

c) Seniors Community Grant Program

Resolution 21-17-05

Moved By: S. Everhardus

Seconded By: C. Zieman

THAT Council request M. Gartland to submit a grant application to The Ministry of Senior Affairs for the acoustic tiles, once the tender has been received.

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Council also requested that staff research various grant writing scenarios and report back to Council at budget preparation time.

d) Complimentary issues of Municipal World

Resolution 21-17-06

**Moved By: S. Everhardus
Seconded By: C. Zieman**

THAT Council members do not wish to receive Municipal World.

CARRIED

7.2 CORRESPONDENCE REQUIRING NO ACTION

a) O.P.P. Municipal Policing 2018 Annual Billing Statement

Resolution 21-17-07

**Moved By: S. Everhardus
Seconded By: C. Zieman**

**THAT the O.P.P. Municipal Policing 2018 Annual Billing Statement be received and filed;
AND FURTHER THAT Detachment Commander Finnegan be requested to attend the November Council meeting.**

CARRIED

8. PASSING OF ACCOUNTS

Resolution 21-17-08

**Moved By: C. Zieman
Seconded By: S. Everhardus**

THAT Schedule of Accounts numbered 13-2017 in the amount of \$207,879.11 be approved for payment.

CARRIED

9. DEPARTMENT/COMMITTEE REPORTS

9.1 Finance and Administration

a) Request for Council volunteers for the 2018 Deseronto Santa Claus parade scheduled for Saturday November 25, 2017 at 4:30 p.m..

Council members advised staff of their availability.

Councillor Dickinson arrived.

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b) Years of Service Recognition Program

Resolution 21-17-09

**Moved By: C. Zieman
Seconded By: S. Everhardus**

THAT staff research recognition programs and report back to Council.

CARRIED

9.2 Public Works and Water & Sewer

Councillor Zieman advised that he would like to see the Water & Sewer Liason Committee with MBQ re-established and he will be contacting T. Harvey.

9.3 Emergency Services

C. Markland will be attending the next Committee of the Whole meeting as our Emergency Management Co-ordinator.

Council requested that the Frontenac Municipal Law Enforcement attend the meeting in December

Council requested that some advance warning go out advising that winter parking restrictions will be enforced this year.

9.4 Parks and Recreation

a) Request for tender for acoustic tiles at the Deseronto Community Centre banquet hall

b) Proposal for new rental rates at the Deseronto Community Centre

Resolution 21-17-10

**Moved By: S. Everhardus
Seconded By: C. Zieman**

**THAT Council approve the following rates;
AND FURTHER THAT time restrictions be put on the Whitley Ball Field for tournaments.**

ICE RENTALS

Adult Prime Time	\$185.40
Adult Non-Prime	\$118.45
Youth	\$154.50
Deseronto & District Minor Hockey	\$139.05

DRY SLAB

Adult	\$66.95
Youth	\$55.00
Full Day Slab Rate	\$500.00

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BANQUET HALL

Hourly Rate Fri –Sat	\$52.00
Hourly Rate – Sun-Thurs	\$30.00
Full Day Fri-Sat	\$309.00
Full Day Sun-Thurs	\$206.00
Kitchen Hourly	\$15.00
Kitchen Daily	\$75.00
Bar Use Hourly	\$15.00
Bar Use Daily	\$75.00

BAR PRICING

Beer Domestic	\$4.25
Beer Imported	\$5.25
Standard Liquor (1 oz)	\$4.25
Coolers	\$5.25
Wine (6.5 oz)	\$5.25
Soft Drinks	\$1.50
Water	\$1.50

MEETING ROOM

Daily Rate	\$103.00
Hourly Rate	\$25.75

WHITLEY BALL FIELD

Day Game	\$23.69
Night Game	\$26.78
Tournament	\$128.75

CARRIED

- c) Request from Deb Shaw for a letter of support from the Town for various events that she would like to host

Resolution 21-17-11

Moved By: S. Everhardus

Seconded By: C. Zieman

THAT Council receive and file the request from Deb Shaw and advise her to contact M. Gartland if she requires rental of the banquet hall.

CARRIED

- d) Policies & Procedures

Resolution 21-17-12

Moved By: C. Zieman

Seconded By: S. Everhardus

THAT the Acting CAO and the Department Liason sit down with M. Gartland to develop the Policies & Procedures for the Community Centre;

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AND FURTHER THAT the Administration staff update the Purchasing and Human Resources policies.

CARRIED

5. Transit

6. Library & Cultural Services

Councillor Everhardus advised that the Library Board would be meeting the next evening.

The Library just applied for a \$60,000.00 Trillium grant for interior renovations. A response is not expected until March.

Council requested that Amy McDonald, the new librarian, be invited to the next Committee of the Whole meeting.

There was discussion on the success of boards.

Resolution 21-17-13

Moved By: C. Zieman

Seconded By: T. Dickinson

THAT Councillor Everhardus prepare a policy regarding boards that is to include the selection process of board members and length or terms.

CARRIED

Deputy Mayor Johnston congratulated Jamie Zieman on receiving his charitable status for the Deseronto & District Historical Society

7. Planning and Economic Development

Council discussed Deseronto Development Corporation and whether or not it should be re-activated with Council and members of the community.

Council requested that any documents that are found regarding the Deseronto Development Corporation be e-mailed to them.

Council would like to meet in January to discuss.

10. UNFINISHED BUSINESS

a) Accessibility

Resolution 21-17-14

Moved By: S. Everhardus

Seconded By: T. Dickinson

THAT staff advertise for 3 members of the public to sit on an Accessibility Committee.

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b) Advertising/Marketing policy for the Community Centre

Resolution 21-17-15

Moved By: S. Everhardus

Seconded By: C. Zieman

THAT an advertising/marketing policy be included in the policies and procedures that are being prepared for the Community Centre;

AND FURTHER THAT this item be removed from Unfinished Business.

CARRIED

c) Ministry of Transportation – Skyway Bridge reconstruction

Resolution 21-17-16

Moved By: C. Zieman

Seconded By: S. Everhardus

THAT the Acting Clerk contact the Ministry of Transportation to advise them that Deseronto is still interested.

CARRIED

d) Sound acoustic solution for Community Centre

Resolution 21-17-17

Moved By: S. Everhardus

Seconded By: C. Zieman

THAT the acoustic topic be removed from Unfinished Business as a tender is going out.

CARRIED

e) Canteens

Resolution 21-17-18

Moved By: S. Everhardus

Seconded By: C. Zieman

THAT staff and M. Gartland prepare a contract for Jasmin Maracle ensuring that she is carrying liability insurance and WSIB; AND FURTHER THAT Councillor Everhardus will prepare a contingency plan.

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11. NEW BUSINESS

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12. BY-LAWS

- a) **A by-law to regulate parking and traffic within the Town of Deseronto**

Resolution 21-17-19

Moved By: S. Everhardus

Seconded By: C. Zieman

THAT by-law 47-17, as amended, being a bylaw to regulate parking and traffic within the Town of Deseronto, be read a first and second time this 24th day of October, 2017.

CARRIED

Resolution 21-17-20

Moved By: S. Everhardus

Seconded By: C. Zieman

THAT by-law 47-17, as amended, being a bylaw to regulate parking and traffic within the Town of Deseronto, be read a third time and passed this 24th day of October, 2017.

CARRIED

13. MOTIONS & NOTICES OF MOTION

14. IN CAMERA

Personnel – 2

Legal

Prior to going into Closed Session, Councillor Dickinson declared a conflict of interest with items 14 (a) and (b) and left the room while they were being discussed.

Resolution 21-17-21

Moved By: S. Everhadus

Seconded By: C. Zieman

THAT Council rise and move into Closed Session.

CARRIED

Council came out of Closed Session and reported on the following:

Resolution 21-17-23

Moved By: S. Everhardus

Seconded By: C. Zieman

THAT Council approve the hiring of Adam Corey as a seasonal part time Recreational Facility Attendant, placed on the grid at “Start”.

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Resolution 21-17-24

**Moved By: S. Everhardus
Seconded By: C. Zieman**

THAT Council approve the hiring of Robert White as a seasonal part time Recreational Facility Attendant, placed on the grid at “Start”.

CARRIED

Resolution 21-17-25

**Moved By: S. Everhardus
Seconded By: C. Zieman**

THAT the Deseronto Community Centre, including the Fitness Centre, be closed for unplanned maintenance until approval is received from the proper authorities.

CARRIED

15. BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL

Resolution 21-17-26

**Moved By: S. Everhardus
Seconded By: C. Zieman**

THAT by-law 48-17, being a bylaw to being a bylaw to confirm the proceedings of the Council meeting, be read a first and second time this 24th day of October, 2017.

CARRIED

Resolution 21-17-27

**Moved By: S. Everhardus
Seconded By: C. Zieman**

THAT by-law 48-17, being a bylaw to. being a bylaw to confirm the proceedings of the Council meeting, be read a third time and passed this 24th day of October, 2017.

CARRIED

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16. MOTION TO ADJOURN

Resolution 21-17-28

Moved By: C. Zieman

Seconded By:

MAYOR

CLERK