

**CORPORATION OF THE TOWN OF DESERONTO**

**COUNCIL MEETING – MINUTES**

**DECEMBER 12, 2017 – 6:30 P.M. – DESERONTO TOWN HALL**

The Town of Deseronto Mission Statement is to provide excellent and affordable services for its residents and to work as a team, dedicated to making living in Deseronto a positive and pleasurable experience.

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**ATTENDANCE:**

<b>Mayor</b>	<b>N. Clark</b>
<b>Deputy Mayor</b>	<b>D. Johnston</b>
<b>Councillors</b>	<b>T. Dickinson S. Everhardus</b>
<b>Acting CAO/Clerk</b>	<b>W. Bouma - Regrets</b>
<b>Deputy Clerk</b>	<b>G. Maracle</b>

- 1. MOMENT OF SILENT REFLECTION – The Mayor requested those in attendance to rise for a moment of silent reflection.**
- 2. MAYOR’S ADDRESS**
- 3. DISCLOSURE OF INTEREST - None**
- 4. APPROVAL OF AGENDA**

- a) **Agenda of the December 12, 2017 Council Meeting**

**Resolution 24-17-01**

**Moved By: S. Everhardus**

**Seconded By: T. Dickinson**

**THAT the agenda be approved as presented.**

**CARRIED**

- 5. APPROVAL OF MINUTES**

- a) **Minutes of the November 28, 2017 Council Meeting**
- b) **Minutes of the October 25, 2017 Deseronto Public Library Board Meeting**
- c) **Minutes of the November 15, 2016 Cemetery Board Meeting**
- d) **Minutes of the September 19, 2017 Cemetery Board Meeting**

**Resolution 24-17-02**

**Moved By: D. Johnston**

**Seconded By: S. Everhardus**

**THAT the minutes of the November 28, 2017 Council Meeting, the October 25, 2017 Deseronto Public Library Board, and the November 15, 2016 & September 19, 2017 Cemetery Board meetings be approved as presented.**

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**6. DEPUTATIONS**

- a) **Paul Robertson will make a presentation to Council on behalf of the Deseronto Archives Board**

**Resolution 24-17-04**

**Moved By: S. Everhardus**

**Seconded By: D. Johnston**

**THAT the design of the plaque is authorized, but the installation location will be determined at a later date.**

**CARRIED**

- b) **Mr. Anthony Moscar will speak to Council regarding an accessibility ramp at 344 Main Street**  
- **Mr. Moscar did not show.**

- c) **Napanee O.P.P. Detachment Commander Pat Finnegan will appear before Council to review the 2018 Annual Billing Statement**

**Resolution 24-17-03**

**Moved By: D. Johnston**

**Seconded By: S. Everhardus**

**THAT Council receive Detachment Commander Pat Finnegan's verbal report.**

**CARRIED**

**7. CORRESPONDENCE**

**7.1 CORRESPONDENCE REQUIRING ACTION**

- a) **Request for support from the Royal Canadian Legion**

**Resolution 24-17-05**

**Moved By: D. Johnston**

**Seconded By: S. Everhardus**

**THAT Council authorize Town staff to purchase a business card size ad the same as prior years, but that it simply say "We Remember" and all other verbiage be removed.**

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**2. CORRESPONDENCE REQUIRING NO ACTION**

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**8. PASSING OF ACCOUNTS**

**Resolution 24-17-06**

**Moved By: D. Johnston  
Seconded By: S. Everhardus**

**THAT Schedule of Accounts numbered 15-2017 in the amount of \$225,228.30 be approved for payment.**

**CARRIED**

**9. DEPARTMENT/COMMITTEE REPORTS**

**9.1 Finance and Administration**

**9.2 Public Works and Water & Sewer**

**a) 2017 Drinking Water Quality Management System Review**

**Resolution 24-17-07**

**Moved By: S. Everhardus  
Seconded By: D. Johnston**

**THAT the 2017 Drinking Water Quality Management System Review be received by Council.**

**CARRIED**

**b) Comments regarding the signing of the Cost Sharing Agreement for the upgrades to the Water Treatment Plant with the Mohawks of the Bay of Quinte as per by-law 08-17**

**Resolution 24-17-08**

**Moved By: S. Everhardus  
Seconded By: D. Johnston**

**THAT item 9.2 (b) be moved to Closed Session.**

**CARRIED**

**9.3 Emergency Services**

**9.4 Parks and Recreation**

**a) Verbal report regarding the sub-committee**

**Resolution 24-17-09**

**Moved By: S. Everhardus  
Seconded By: D. Johnston**

**THAT discussion be moved to Closed Session.**

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**Resolution 24-17-10**

**Moved By: S. Everhardus  
Seconded By: T. Dickinson**

**THAT the minutes of the December 9, 2017 sub-committee meeting be accepted.**

**CARRIED**

**Resolution 24-17-11**

**Moved By: S. Everhardus  
Seconded By: D. Johnston**

**THAT commencing January 1, 2018, the Deseronto Community Centre open at 11:00 am on weekdays and 8:00 am on weekends.**

**CARRIED**

**Resolution 24-17-12**

**Moved By: S. Everhardus  
Seconded By: T. Dickinson**

**THAT the Deseronto Fitness Centre be open from 6:00 am to 9:00 pm on weekdays and from 8:00 am to 9:00 pm on weekends.**

**CARRIED**

**5. Transit**

- a) Recommendation to allow Deseronto Transit to apply for a funding opportunity**

**Resolution 24-17-13**

**Moved By: S. Everhardus  
Seconded By: D. Johnston**

**THAT Council authorize Deseronto Transit to apply for the two funding opportunities.**

**CARRIED**

**6. Library & Cultural Services**

**Councillor Everhardus advised that the Library Board has approved most of their revised policies. The Library Board is considering excluding themselves from Town's Human Resource policy.**

**7. Planning and Economic Development**

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**10. UNFINISHED BUSINESS**

- a) **Accessibility – Receive report prepared by B. Bouma**
  - **Council requested that B. Bouma e-mail them a copy of his report prior to it being submitted.**
- b) **Ministry of Transportation – Skyway Bridge reconstruction**
- c) **Canteens**
- d) **Opportunity to purchase a used pick-up from the Building Inspection Services Board**
  - **Mayor Clark will inquire on the pricing of the pick-ups at the next Building Inspections Services Board meeting.**

**11. NEW BUSINESS**

- a) **Vacant Council seat**

**Council discussed the various options available and felt that it was in the Town's best interest to accept Mr. Clarence Zieman's request to be re-instated as a Councillor. It would be counter-productive to try and train someone new at this late date, especially with the upcoming budget.**

**Resolution 24-17-13**

**Moved By: S. Everhardus  
Seconded By: D. Johnston**

**THAT Council accept Mr. Clarence Zieman's request to re re-instated to Council, providing that he make arrangements to be sworn in, prior to attending the next meeting  
AND FURTHER THAT his remuneration be adjusted accordingly for the time that his Council chair was vacant.**

**CARRIED**

**12. BY-LAWS**

**13. MOTIONS & NOTICES OF MOTION**

**14. IN CAMERA**

- a) **Personnel – 2**

**Resolution 24-17-14**

**Moved By: D. Johnston  
Seconded By: S. Everhardus**

**THAT Council rise and move into Closed Session.**

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**Council came out of Closed Session and reported on the following:**

**Resolution 24-17-16**

**Moved By: S. Everhardus  
Seconded By: D. Johnston**

**THAT Council request staff to prepare a letter to E. Hamel advising her of Council's decisions, after consulting with the Town's lawyer regarding re-imbusement.**

**CARRIED**

**Resolution 24-17-17**

**Moved By: S. Everhardus  
Seconded By: T. Dickinson**

**THAT the Acting CAO be authorized to seek 3<sup>rd</sup> party help with year end financials and the 2018 budget.**

**CARRIED**

**Resolution 24-17-18**

**Moved By: D. Johnston  
Seconded By: T. Dickinson**

**THAT the Crossing Guards receive the same Christmas bonus as the full-time staff and all others are as presented.**

**CARRIED**

**Resolution 24-17-19**

**Moved By: D. Johnston  
Seconded By: S. Everhardus**

**THAT the Mayor and Acting CAO be authorized to sign the Cost Sharing Agreement for the upgrades to the Water Treatment Plant with the Mohawks of the Bay of Quinte.**

**CARRIED**

**15. BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL**

**Resolution 24-17-20**

**Moved By: D. Johnston  
Seconded By: S. Everhardus**

**THAT by-law 59-17, being a bylaw to confirm the proceedings of Council meeting held on December 12, 2017, be read a first and second time this 12<sup>th</sup> day of December, 2017.**

**CARRIED**

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**Resolution 24-17-21**

**Moved By: D. Johnston**

**Seconded By: S. Everhardus**

**THAT by-law 59-17, being a bylaw to confirm the proceedings of Council meeting held on December 12, 2017, be read a third time and passed this 12<sup>th</sup> day of December, 2017.**

**CARRIED**

**16. MOTION TO ADJOURN**

**Resolution 24-17-22**

**Moved By: S. Everhardus**

**Seconded By:**

**THAT the December 12, 2017 Council meeting be adjourned.**

\_\_\_\_\_  
**MAYOR**

\_\_\_\_\_  
**CLERK**