



**MINUTES**  
Regular Council  
Deseronto Town Hall  
Wednesday, October 11, 2023  
6:30 PM

**PRESENT:** Mayor Dan Johnston, Deputy Mayor Steven Everhardus, Councillor Norman Clark, Councillor Kevin Smith, and Councillor Jamie Zieman

**REGRETS:**

**STAFF PRESENT:** Treasurer Mora Nicholls

- 1. CALL TO ORDER**  
Mayor Johnston called the meeting to order at 6:30 p.m

**2. ADOPTION OF AGENDA**

**3. DISCLOSURE OF PECUNIARY INTEREST**

None noted

**4. APPROVAL OF MINUTES**

- 4.1. Minutes of the September 20, 2023 Special meeting of Council
- 4.2. Minutes of the September 27, 2023 Regular Council Meeting

**Resolution 29-23-01**

Moved by Councillor Norman Clark  
Seconded by Councillor Jamie Zieman

THAT the Town of Deseronto Council minutes of the September 20, 2023 AND September 27, 2023 Regular meeting of Council be approved as presented.

**Carried**

**5. DEPUTATIONS/PRESENTATIONS**

- 5.1. Kent Randall from EcoVue Consulting Services Inc. will discuss the 2 new by-laws (under item 15.1 and 15.2).

**Resolution 29-23-02**

Moved by Councillor Kevin Smith  
Seconded by Councillor Jamie Zieman

THAT Council receive the deputation/presentation from Kent Randall, Ecovue Consulting pertaining to the drafting and process of implementation for a Site Plan Control By-law and a Site alteration bylaw, as presented

**Carried**

**6. UNFINISHED BUSINESS**

- 6.1. Public Works Equipment List & Details
- 6.2. Tree Canopy
- 6.3. Derelict Properties
- 6.4. Fee Schedule - Credit Cards
- 6.5. OCWA - contract is being reviewed
- 6.6. Welcome Package for new property owners
- 6.7. Fire Department - training matrix - September
- 6.8. Fire Department - training roll-out - October
- 6.9. Treasurer's Report on Building Inspections

**7. VARIANCE REPORT**

7.1. Third Quarter Variance Report

**Resolution 29-23-03**

Moved by Councillor Kevin Smith  
Seconded by Councillor Jamie Zieman

THAT Council receive the Variance Report(Budget vs. Actuals) from the Treasurer for the 2023 Budget.

**Carried**

**Resolution 29-23-04**

Moved by Deputy Mayor Steven Everhardus  
Seconded by Councillor Jamie Zieman

THAT Council request a staff report on scope of roof repair, condition of the roof and professional opinion on the current condition of the HRV/Equipment on the roof for an upcoming Council meeting.

**Carried**

**8. APPROVAL OF ACCOUNTS**

8.1. Schedule of Accounts

**Resolution 29-23-05**

Moved by Councillor Norman Clark  
Seconded by Councillor Kevin Smith

THAT Schedule of Accounts numbered 16-2023 in the amount of \$150,547.08 be approved for payment.

**Carried**

**9. STAFF REPORTS**

9.1. 2024 Budget Schedule

**Resolution 29-23-06**

Moved by Councillor Jamie Zieman  
Seconded by Councillor Norman Clark

THAT Council receive the report entitled " Proposed 2024 Budget Schedule" and endorse the the timelines, as presented.  
FURTHER THAT Council encourage staff to keep the projected tax increase of 2024 at a 2.5-3% increase.

**Carried**

9.2. Transit Funding

**Resolution 29-23-07**

Moved by Councillor Jamie Zieman  
Seconded by Councillor Norman Clark

THAT Council receive the report entitled "Transit Funding", as presented.

**Carried**

9.3. Treasurer's Report on Liquor License

**Resolution 29-23-08**

Moved by Deputy Mayor Steven Everhardus  
Seconded by Councillor Jamie Zieman

THAT Council receive the report entitled " Community Centre Liquor License" as presented.  
FURTHER THAT Council accept the recommendations in the report.

**Carried**

**Resolution 29-23-09**

Moved by Deputy Mayor Steven Everhardus  
Seconded by Councillor Jamie Zieman

THAT Council request a report highlighting alternatives for insurance, costs and legalities of a Municipally operated licenced facility vs. Special occasions permits.

**Carried**

- 9.4. Fire Department's Report re: New Policy for Probationary Firefighters  
- Current Application attached that will require changes

**Resolution 29-23-10**

Moved by Deputy Mayor Steven Everhardus  
Seconded by Councillor Jamie Zieman

THAT Council receive the letter from Deputy Fire Chief, McIlvaney entitled "New Policy for Probationary Firefighters as presented.

FURTHER THAT Council approve the recommendations for Probationary firefighters.

**Carried**

- 9.5. Fire Department Report re: re-imbursing firefighters for DZ driver's licenses

**Resolution 29-23-11**

Moved by Deputy Mayor Steven Everhardus  
Seconded by Councillor Kevin Smith

THAT Council receive the report entitled "Reimbursement for DZ Licences" as presented.

FURTHER THAT Council approve the request for reimbursement for the the costs of 2 Firefighters to obtain their DZ licence.

**Carried**

- 9.6. Fire Department report re: probationary firefighter's pay

**Resolution 29-23-12**

Moved by Deputy Mayor Steven Everhardus  
Seconded by Councillor Kevin Smith

THAT Council receive and approve the report entitled " Probational Firefighters Pay" as presented

**Carried**

- 9.7. Building Inspection Services Board report for September 2023  
9.8. By-Law Enforcement Services Board report for September 2023

**Resolution 29-23-13**

Moved by Councillor Norman Clark  
Seconded by Councillor Kevin Smith

THAT Council receive the Building Inspection Services Board and the By-law Enforcement Board progress report as presented.

**Carried**

**10. COMMITTEE/BOARD MEETING MINUTES**

- 10.1. Minutes of the February 14, 2023 Deseronto Public Library meeting
- 10.2. Minutes of the March 28, 2023 Deseronto Public Library meeting
- 10.3. Minutes of the April 25, 2023 Deseronto Public Library meeting
- 10.4. Minutes of the May 23, 2023 Deseronto Public Library meeting
- 10.5. Minutes of the June 27, 2023 Deseronto Public Library meeting

**Resolution 29-23-14**

Moved by Deputy Mayor Steven Everhardus  
Seconded by Councillor Jamie Zieman

THAT Council receive the Deseronto Public Library Board Minutes of February 14, 2023, March 28, 2023, April 25, 2023, May 23, 2023 and June 27, 2023 as presented.

**Carried**

**11. ACTION ITEMS**

**12. INFORMATION ITEMS**

**13. NEW BUSINESS**

**14. NOTICES OF MOTION**

**15. BY-LAWS**

- 15.1. By-Law 46-2023, being a by-law to designate the Town of Deseronto as a "**Site Plan Control Area**" and to exempt certain classes of development from approval of plans and drawings

**Resolution 29-23-15**

Moved by Deputy Mayor Steven Everhardus  
Seconded by Councillor Norman Clark

THAT by-law 46-2023 being a by-law to designate the Town of Deseronto as a "Site Plan Control Area" and to exempt certain classes of development from approval plans be read a first, second time and passed on this 11th day of October 2023.

**Carried**

- 15.2. By-Law 47-2023, being a by-law to control the dumping of fill, removal of topsoil and alteration of grades.

**Resolution 29-23-16**

Moved by Deputy Mayor Steven Everhardus  
Seconded by Councillor Kevin Smith

THAT by-law 47-2023 being a by-law to control the dumping of fill, removal or topsoil and alteration of grades be read a first, second time and passed this 11th day of October 2023.

**Carried**

**16. ANNOUNCEMENTS**

16.1.

Deputy Mayor Everhardus updated council that Next week ( October 16-20, 2023) is local Government Week and Ontario Public Library Week.

**17. CLOSED SESSION**

- 17.1. Closed Session Items Under Section 239  
b) 1 under Personal matters about an identifiable person  
e) 1 under Litigation or potential litigation

**Resolution 29-23-17**

Moved by Councillor Jamie Zieman  
Seconded by Councillor Norman Clark

THAT Council in accordance with Section 239 of the Municipal Act and move into Closed Session to discuss 2 matters;  
1 item under 2(b) - personal matters about an identifiable individual, including municipal or local board employees,  
1 item under 2(e) - litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board

**Carried**

**18. INSTRUCTION TO STAFF**

**Resolution 29-23-18**

Moved by Deputy Mayor Steven Everhardus  
Seconded by Councillor Kevin Smith

THAT staff follow the direction of Council as discussed in Closed Session.

**Carried**

**19. BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL**

- 19.1. By-law 48-2023 to confirm the proceedings of Council for October 11, 2023.

**Resolution 29-23-19**

Moved by Deputy Mayor Steven Everhardus  
Seconded by Councillor Norman Clark

THAT By-law 48-2023, being a by-law to confirm the proceedings of the October 11, 2023 Council meeting, having been read a first, second and third time, be assigned a number and finally passed this 11th day of October 2023.

**Carried**

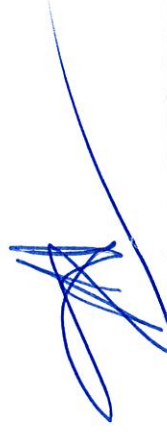
**20. ADJOURNMENT**

**Resolution 29-23-20**

Moved by Councillor Jamie Zieman  
Seconded by Councillor Kevin Smith

THAT the Town of Deseronto Regular Council meeting of October 11, 2023 be adjourned.

**Carried**



Mayor



Clerk