



**MINUTES**  
Regular Council  
Deseronto Town Hall  
Wednesday, June 14, 2023  
6:30 PM

**PRESENT:** Mayor Dan Johnston, Councillor Norman Clark, Councillor Kevin Smith,  
and Councillor Jamie Zieman

**REGRETS:** Deputy Mayor Steven Everhardus

**STAFF  
PRESENT:** Clerk Gail Maracle and Treasurer Mora Nicholls

**1. CALL TO ORDER**

Mayor Johnston called the June 14, 2023 Regular meeting of Council to order at 6:30 pm.

**2. ADOPTION OF AGENDA**

**Resolution 21-23-01**

Moved by Councillor Norman Clark  
Seconded by Councillor Jamie Zieman

THAT the agenda for the June 14, 2023 Regular Council meeting be accepted with the addition of the following items:

- 5, Delegation from Pat Finnegan
- 11.2 Palmer & Associates proposal
- 11.3 Quinte Conservation - moved from 11.2
- 11.4 Community Centre Multi-Use Play Area

**Carried**

**3. DISCLOSURE OF PECUNIARY INTEREST**

None noted

**4. APPROVAL OF MINUTES**

- 4.1. Minutes of the April 25, 2023 Special Council Meeting
- 4.2. Minutes of the May 24, 2023 Regular Council Meeting

**Resolution 21-23-02**

Moved by Councillor Jamie Zieman  
Seconded by Councillor Kevin Smith

THAT the minutes of the Special meeting of April 25, 2023 and the Regular meeting of May 24, 2023 be approved as presented.

**Carried**

**5. DEPUTATIONS/PRESENTATIONS**

- 5.1. Pat Finnegan discussed the Community Safety & Well-Being Planning Update

**Resolution 21-23-03**

Moved by Councillor Kevin Smith  
Seconded by Councillor Norman Clark

THAT Pat Finnegan's proposal be received by COuncil.

**Carried**

**6. UNFINISHED BUSINESS**

- 6.1. Public Works Equipment List & Details

- 6.2. Tree Canopy
- 6.3. Derelict Properties
- 6.4. Report on OCIF Projects/Pricing

**Resolution 21-23-04**

Moved by Councillor Jamie Zieman  
Seconded by Councillor Kevin Smith

THAT staff prepare the OCIF report and advise that the project for this year is the Mill/Maple lift station

**Carried**

- 6.5. Centennial Park BBQ & Monument
- 6.6. E-mail from Colleen Holmes
- 6.7. School Crossings

**Resolution 21-23-05**

Moved by Councillor Norman Clark  
Seconded by Councillor Kevin Smith

THAT Council receive the Clerk's report, request further data and leave the topic under Unfinished Business.

**Carried**

**7. VARIANCE REPORT**

**8. APPROVAL OF ACCOUNTS**

- 8.1. Schedule of Accounts

**Resolution 21-23-06**

Moved by Councillor Norman Clark  
Seconded by Councillor Jamie Zieman

THAT Schedule of Accounts numbered 10-2023 in the amount of \$184,235.24 be approved for payment.

**Carried**

**9. STAFF REPORTS**

- 9.1. Request from a resident

**Resolution 21-23-07**

Moved by Councillor Norman Clark  
Seconded by Councillor Jamie Zieman

THAT Council decline the request to pay for private property.

**Carried**

**Resolution 21-23-08**

Moved by Councillor Jamie Zieman  
Seconded by Councillor Kevin Smith

THAT staff come up with a list of the top five by-laws that need to be re-written and submitted to the court to allow for enforcement.

**Carried**

- 9.2. Water & Wastewater Health & Safety report

**Resolution 21-23-09**

Moved by Councillor Kevin Smith



Seconded by Councillor Jamie Zieman

THAT staff give OCWA permission to go ahead and purchase the listed Health & Safety items that are required at the water/wastewater plants.

**Carried**

9.3. Deseronto Transit

**Resolution 21-23-10**

Moved by Councillor Norman Clark

Seconded by Councillor Kevin Smith

THAT staff start to implement the various changes starting with the following:

- The buses should only be cleaned once per week, rather than daily
- All repairs to the buses & van are to be done by a licensed garage
- The van should be kept at the Prince Street lot
- Staff work with transit to come up with a one page schedule

**Carried**

9.4. Fee By-Law Schedules

**Resolution 21-23-11**

Moved by Councillor Kevin Smith

Seconded by Councillor Jamie Zieman

THAT Council approve all of the increased fees with the exception of the elimination of payment by credit card;

AND FURTHER THAT staff bring a detailed report back to Council on how the third party payment platform works

**Carried**

9.5. Deseronto Transit - Routes

**Resolution 21-23-12**

Moved by Councillor Kevin Smith

Seconded by Councillor Jamie Zieman

THAT Council have the Admin staff sit down with Council to come up with a more user-friendly transit schedule

**Carried**

9.6. Capital Item Purchase

**Resolution 21-23-13**

Moved by Councillor Jamie Zieman

Seconded by Councillor Kevin Smith

THAT staff go ahead and return the item and use that money to pay for the Health & Safety items that have to be ordered.

**Carried**

9.7. Report from the Public Works Department

**Resolution 21-23-14**

Moved by Councillor Jamie Zieman

Seconded by Councillor Kevin Smith

THAT Council receive the report from the Public Works Department

**Carried**

9.8. Building Inspection Services Board Report - April 2023

9.9. By-Law Enforcement Services Board report - April 2023

9.10. By-Law Enforcement Services Board report - May 2023

**Resolution 21-23-15**

Moved by Councillor Norman Clark  
Seconded by Councillor Jamie Zieman

THAT Council receive the April 2023 Building Inspections Services Board report and the April 2023 and May 2023 By-Law Enforcement Services Board reports.

**Carried**

**10. COMMITTEE/BOARD MEETING MINUTES**

**11. ACTION ITEMS**

- 11.1. Ravenhill Proposal
- 11.2. Palmer & Associates proposal

**Resolution 21-23-16**

Moved by Councillor Norman Clark  
Seconded by Councillor Kevin Smith

THAT the proposals from Ravenhill and Palmer be received by Council;  
AND FURTHER THAT Council hire Palmer and Associates to engage in a search for a new Town Manager.

**Carried**

- 11.3. Quinte Conservation documents

**Resolution 21-23-17**

Moved by Councillor Jamie Zieman  
Seconded by Councillor Kevin Smith

THAT staff and Council sign the Memorandum of Understanding from Quinte Conservation.

**Carried**

- 11.4. Community Centre Multi-purpose Playing Surface

**Resolution 21-23-18**

Moved by Councillor Jamie Zieman  
Seconded by Councillor Kevin Smith

THAT staff relay Council's comments regarding the multi-use play surface to R. Morden Engineering & Contracting Inc.

**Carried**

**12. INFORMATION ITEMS**

- 12.1. County Council Report May 24, 2023
- 12.2. Hastings County Media Release
- 12.3. Community Safety & Wellbeing Update
- 12.4. Community Safety & Wellbeing Data Collected
- 12.5. Richmond Landfill - Notice of Exceedences
- 12.6. Richmond Landfill - Results Notification

**Resolution 21-23-19**

Moved by Councillor Kevin Smith  
Seconded by Councillor Jamie Zieman

THAT items numbered 12.1 through to 12.6 be received by Council.

**Carried**

**13. NEW BUSINESS**



**14. NOTICES OF MOTION**

**15. BY-LAWS**

**16. ANNOUNCEMENTS**

**17. CLOSED SESSION**

- 17.1. Closed Session Items Under Section 239  
b) 2 under Personal matters about an identifiable person  
e) 1 under Litigation or potential litigation

**Resolution 21-23-20**

Moved by Councillor Jamie Zieman  
Seconded by Councillor Norman Clark

THAT Council rise at 8:40 pm, under Section 239 of the Municipal Act and move into Closed Session to discuss 3 matters; 2 under 2(b) personal matters about an identifiable individual, including municipal or local board employees, and 1 under 2(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

**Carried**

**18. INSTRUCTION TO STAFF**

**Resolution 21-23-21**

Moved by Councillor Kevin Smith  
Seconded by Councillor Jamie Zieman

THAT staff follow the direction of Council as discussed in Closed Session.

**Carried**

**19. BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL**

- 19.1. By-law 36-2023 to confirm the proceedings of Council for June 14, 2023

**Resolution 21-23-22**

Moved by Councillor Kevin Smith  
Seconded by Councillor Jamie Zieman

THAT By-law 36-2023, being a by-law to confirm the proceedings of the June 14, 2023 Council meeting, having been read a first, second and third time, be assigned a number and finally passed this 14th day of June 2023.

**Carried**

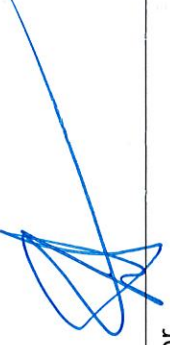
**20. ADJOURNMENT**

**Resolution 21-23-23**

Moved by Councillor Jamie Zieman

THAT the June 14, 2023 Regular Council meeting be adjourned.

**Carried**



Mayor



Clerk