



MUNICIPAL WATER & SEWER CONNECTION APPLICATION / PERMIT

Connection to municipal water and sewer mains is the responsibility/expense of the applicant and shall not proceed without prior Town approval. Approved work shall only include that described below and shall be carried out in accordance with Town of Deseronto specifications. Main tapping shall be arranged and supervised, or conducted by Town of Deseronto staff. Expenses incurred for tapping shall be the responsibility of the applicant. Backfilling of water/sewer services shall be in accordance with Town specifications and shall not proceed until satisfactory inspection by a Town of Deseronto representative. A minimum of 10 working days notice shall be given to the Water & Sewer Department prior to excavating for approved water and sewer tapping. Tapping and inspections shall be conducted during normal working hours unless otherwise agreed by the Town. After-hours work may be subject to additional charges from the Town. **Connection to municipal water and sewer utilities shall not be permitted until satisfactory completion of this application and sign-off by a Town authority.**

Section 1 – to be completed in full by the applicant

Applicant Name (print & sign): _____ Date: _____

Telephone: _____ Email: _____

Proposed Development Address: _____ Property Roll #: _____

Type: Residential: Single Duplex Semi-detached Townhouse - units ____ Apartments - units ____

Commercial Description: _____

Floor plans and site drawing showing all proposed utility locations submitted?

Applicant has received Town of Deseronto Water & Sewer Service Specifications?

Section 2 – to be completed by Town water & sewer authority

Municipal Watermain Description: _____

Approximate Elevation: _____

Municipal Sewermain Description: _____

Approximate Elevation: _____

Are there pre-existing water and sewer services? yes no unknown

Description of required water and sewer servicing for proposed development: _____

Section 3 – authorization to be completed by Town water & sewer authority

In addition to the Building Permit Fees calculated pursuant to By-Law 10-15, the deposits listed below shall be paid by the applicant, where applicable, prior to approval and issuance of any Building Permit. The deposits as set out below shall be used to reimburse the municipality for any cost incurred by the municipality in the construction, supply and installation of the sewer service lateral and the water service lateral. Should the applicant fail to install the laterals or fail to complete the installation, the Municipal Public Works/ Roads Department will complete the installation as required with all related costs to be reimbursed by the applicant.

Deposit:	Amount:	Paid?	Permit issued? <input type="checkbox"/>
Sewer Service Lateral	\$1,000.00	<input type="checkbox"/>	If declined, provide reason: _____
Water Service Lateral	\$1,000.00	<input type="checkbox"/>	

Town Representative Name & Title: _____

Approval Authorization: Signature: _____ Date: _____

Final Inspection Completed? Refund Approved? _____ Deposit Refund Amount: _____ Date: _____

Final Inspection Notes (if applicable): _____

Copies of completed/signed applications shall be retained by the Town and applicant and shall be the applicant's connection permit.

Submit applications to: Water/Wastewater Operations Manager
Deseronto Town Hall 331 Main St. PO Box 310 Deseronto, ON K0K 1X0