

CORPORATION OF THE TOWN OF DESERONTO

COUNCIL MINUTES

MARCH 25, 2008 – 7:00 P.M.

The Town of Deseronto Mission Statement is to provide excellent and affordable services for its residents and to work as a team, dedicated to making living in Deseronto a positive and pleasurable experience.

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Minutes of the meeting of the Council of the Corporation of the Town of Deseronto held on Tuesday March 25, 2008 at 7:00 p.m. at the Deseronto Lions Hall, 300 Main Street in Deseronto.

ATTENDANCE:

Mayor	N. Clark
Deputy Mayor	C. Zieman
Councillors	D. Johnston D. McMeeken
Clerk Treasurer	B. Brooks

**Public
Press**

1. **OPENING PRAYER** – Mayor Clark led those in attendance at Council in the Lord’s Prayer.

2. **DISCLOSURE OF INTEREST** - None

3. **APPROVAL OF AGENDA**

Resolution 05-08-01

Moved by: D. Johnston
Seconded by: C. Zieman

THAT the agenda be approved with the addition of the following items:

- **Discussion of a financial matter in Closed Session**
- **Personnel matter under Closed Session**

CARRIED

4. **APPROVAL OF MINUTES**

- Regular Council meeting March 11th, 2008

Resolution 05-08-02

Moved by: C. Zieman
Seconded by: D. Johnston

THAT the minutes of the Regular Council meeting of March 11, 2008 be accepted as presented.

CARRIED

5. **BY-LAWS**

5.1 **Draft Hydrant Use By-Law from Greater Napanee Utilities**

- Discussion ensued regarding the draft by-law presented. Council would like to review this by-law when a more formal by-law that incorporates current actions occurring at the September 11, 2007 Council meeting.

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5.2 Emergency Management of Ontario draft by-law

5.3 Procedural By-Law

5.4 Fee Schedule By-Law

Resolution 05-08-03

Moved by: C. Zieman

Seconded by: D. Johnston

THAT By-Law 13-08 being a By-Law to pass revised fee schedules, having been read a first time on March 25, 2008 be now considered as read a second time and a third time on March 25, 2008 and be finally passed, signed, sealed and number assigned.

CARRIED

5.5 By-Law to enter into an agreement for the Canada-Ontario Infrastructure Program

6. DEPUTATIONS/PETITIONS

6.1 Tina McCarney appeared before Council seeking permission to have camping permitted in Centennial Park the weekend of the Waterfront Festival.

Resolution 05-08-04

Moved by: D. Johnston

Seconded by: C. Zieman

THAT the Clerk be directed to contact Andrew Isbester and the current owner of the Blakely Welding property to see if they would permit the use of tenting on Waterfront Weekend.

CARRIED

Resolution 05-08-05

Moved by: C. Zieman

Seconded by: D. McMeeken

THAT Council refer this matter to the Parks and Recreation Committee for a response at their earliest convenience.

CARRIED

Resolution 05-08-06

Moved by: C. Zieman

Seconded by: D. Johnston

THAT Council instruct the Clerk to contact the Town insurance provider to see if there is coverage for the Waterfront Festival

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group to set up an information booth with the Cadillac Fairview Corporation.

CARRIED

7. QUESTIONS FROM THE AUDIENCE

8. CORRESPONDENCE

8.1 Correspondence requiring No Action

- a) Letter received from Todd Harvey at Greater Napanee Utilities regarding phosphorus limits

Resolution 05-08-07

**Moved by: C. Zieman
Seconded by: D. McMeeken**

THAT a copy of the letter be sent to the Mill application parties and ministers with a letter attached.

CARRIED

- b) Letter received from the Ministry of Culture regarding Conservation Review Board new information,
- c) Letter received from the Ministry of Municipal Affairs & Housing regarding funding changes
- d) Letter from the Hon. Steve Peters, Legislative Assembly of Ontario regarding Quebec City's 400th anniversary
- e) Letter from the Ministry of Finance regarding changes to OMPF allocations.

Resolution 05-08-08

**Moved by: D. Johnston
Seconded by: C. Zieman**

THAT items 8.1(a) – 8.1(e) be received and filed.

CARRIED

8.2 Correspondence Requiring Action

- a) Letter from the Office of the Minister of Indian Affairs in response to Mayor Clark's letter
- b) Copy of letter issued from Hastings County to the Mohawks of the Bay of Quinte regarding the senior's project

Resolution 05-08-09

**Moved by: C. Zieman
Seconded by: D. McMeeken**

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**THAT the letters in 8.2(a) and (b) be received and filed.
CARRIED**

- c) Copy of letter from Leona Dombrowsky to David Caplan regarding the Town's application for the Municipal infrastructure Investment Initiative

Resolution 05-08-10

**Moved by: C. Zieman
Seconded by: D. Johnston**

THAT Council send a letter to Minister Dombrowsky requesting a meeting and further that the meeting at her constituency office be at her convenience during the latter part of April, and at the Mayor's convenience.

CARRIED

- d) Letter from the Ministry of Public Infrastructure Renewal regarding COMRIF funding

Resolution 05-08-11

**Moved by: C. Zieman
Seconded by: D. Johnston**

THAT the letter from the Ministry of Public Infrastructure Renewal be received and filed.

CARRIED

- e) E-mail from the Friends of the Salmon River requesting free usage of the Deseronto Lions Hall

Resolution 05-08-12

**Moved by: C. Zieman
Seconded by: D. McMeeken**

THAT Council charge the Friends of the Salmon River for rental of the hall, but that Council make a \$100.00 donation after the event is complete.

CARRIED

- f) Letter from the Minister Responsible for Seniors advising that June is Seniors' Month

Resolution 05-08-13

**Moved by: C. Zieman
Seconded by: D. Johnston**

THAT Irene Usher be nominated as senior of the year for the Town of Deseronto.

CARRIED

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- g) Letter received from the Hastings & Prince Edward Counties Health Unit regarding public bathing beach signs

Resolution 05-08-14

**Moved by: C. Zieman
Seconded by: D. McMeeken**

THAT the Health Unit letter be referred to the Streets Department for action and recommendation and further that Council designate this as a possible location for public bathing by means of a letter from the Clerk.

CARRIED

- h) Letters from Waste Management inviting Council to upcoming events

Resolution 05-08-15

**Moved by: C. Zieman
Seconded by: D. Johnston**

THAT the notice of the E-cycle date be posted at the Town Hall and the Post Office for public viewing.

CARRIED

9. PASSING OF ACCOUNTS

- Schedule of Accounts numbered 05-08

Resolution 05-08-16

**Moved by: C. Zieman
Seconded by: D. Johnston**

THAT Schedule of Accounts numbered 05-08 in the amount of \$172,278.57 be approved for payment.

CARRIED

10. STANDING COMMITTEE REPORTS

10.1 Finance & Administration

- a) Letter received February 26, 2007 from the Ministry of Community and Social Services regarding Accessibility Leads of Public Sector organizations obligated under the Ontarians with Disabilities Act, 2001 (ODA)
- It was the consensus of Council that this item be referred to the Finance & Administration Committee

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Resolution 21-07-12 (Sept. 25)

Moved by: C. Zieman

Seconded by: E. Tumak

That Council develop a RFP which the Finance & Administration Committee will review to hire an architect to look at the building to confirm future intended plans, and potential uses.

- b) Letter received from Greater Napanee Utilities

Resolution 05-08-17

Moved by: C. Zieman

Seconded by: D. McMeeken

THAT the letter be received and filed and further that the Clerk update on the lead testing.

CARRIED

- c) Electrical tender

Resolution 05-08-18

Moved by: C. Zieman

Seconded by: D. Johnston

THAT Council approve the Request for Proposal as presented and advertise in the Napanee Beaver as soon as possible.

CARRIED

10.2 Public Works and Fire Department Committee

10.3 Parks and Recreation Committee

- a) Repair and replacement quotations for playground equipment at Centennial Park (detailed drawings available from the Clerk's office)

Resolution 22-07-11 (Oct. 9)

Moved by: D. Johnston

Seconded by: E. Tumak

THAT the topic of the Centennial Park playground equipment be referred to the next meeting of Council.

- b) Request from the Nuts & Bolts Hockey Academy requesting usage of the Deseronto Arena in August

Resolution 02-08-09

Moved by: D. Johnston

Seconded by: E. Tumak

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THAT the request be referred to the Recreation Committee to report back to Council.

10.4 Economic Development & Planning Committee

- a) Reply e-mail from Paul Walsh regarding water capacity

Resolution 01-08-10 (Jan 8)

Moved by: C. Zieman
Seconded by: D. McMeeken

THAT Council forwards this letter to Councillor Tumak for his committee to review this matter.

- b) Letter from Hastings County regarding their new Investment Lead Handling Protocol

Resolution 04-08-39

Moved by: E. Tumak
Seconded by: D. Johnston

THAT the letter from Hastings County be referred to the Economic Development and Planning Committee for their review and their response.

- c) Package received from Dana Valentyne regarding the logo contest

Resolution 05-08-19

Moved by: C. Zieman
Seconded by: D. McMeeken

THAT Council accept the recommendations as put forth by the Revitalization Committee as to the selection of the new logo

A recorded vote was requested:

Mayor Clark	No
Councillor Johnston	Yes
Councillor McMeelen	Yes
Deputy Mayor Zieman	Yes

CARRIED

- d) Notice from Dana Valentyne regarding the Deseronto Business Breakfast

Resolution 05-08-20

Moved by: C. Zieman
Seconded by: D. Johnston

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THAT Council accept the invitation to the Deseronto Business Breakfast.

CARRIED

- e) Minutes of the February 20th, 2008 meeting of the Deseronto Transit Steering Committee

Resolution 05-08-21

**Moved by: C. Zieman
Seconded by: D. McMeeken**

THAT the minutes of the February 20th, 2008 meeting of the Deseronto Transit Steering Committee be accepted.

CARRIED

- f) Deseronto Transit Steering Committee Action Items:
- Proposed 2008 membership of the Deseronto Transit Management Committee

Resolution 05-08-22

**Moved by: C. Zieman
Seconded by: D. McMeeken**

THAT the proposed membership list for the Deseronto Transit Management Committee be accepted as presented.

CARRIED

- All members of Council are invited to the "Ride for Success" – Friday April 25th – 12:00 noon

Resolution 05-08-23

**Moved by: C. Zieman
Seconded by: D. McMeeken**

THAT all members of Council are encouraged to attend the "Ride for Success"

CARRIED

- Council approval to extend contracts of Transit employees

Resolution 05-08-24

**Moved by: C. Zieman
Seconded by: D. McMeeken**

THAT Council authorize the employment continuation for the current transit employees until July 1, 2008 and further that the transit committee analyze the second bus and report back to Council

CARRIED

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- Location & date for rabies clinic

Resolution 05-08-25

Moved by: D. Johnston

Seconded by: C. Zieman

THAT Council authorize the usage of the Lions Hall free of charge for a rabies clinic.

CARRIED

11. UNFINISHED BUSINESS

- 11.1 Letter from the Mohawks of the Bay of Quinte regarding meeting on mutual concerns (This item was moved from 8.1)

Resolution 04-08-16

Moved by: C. Zieman

Seconded by: D. McMeeken

THAT the Clerk respond to the Mohawks of the Bay of Quinte and inform them that we will forward them dates as they become clear.

Resolution 04-08-17

Moved by: C. Zieman

Seconded by: D. Johnston

THAT the correspondence be retained in Unfinished Business.

- 11.2 Discussion on the need for an exotic animal by-law

Resolution 04-08-26

Moved by: C. Zieman

Seconded by: E. Tumak

THAT the exotic animal by-law be left as Unfinished Business.

- 11.3 Response from Greer Galloway regarding the intersection of Dundas and Centre Streets

Resolution 04-08-32

Moved by: C. Zieman

Seconded by: E. Tumak

THAT Council leave the Greer Galloway response on the agenda as Unfinished Business.

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11.4 Community Working Group

Resolution 04-08-49

Moved by: E. Tumak
Seconded by: C. Zieman

THAT Council refer the Community Working Group to Unfinished Business.

11.5 Severance proposal from Mr. Mike Gordon

Resolution 04-08-51

Moved by: C. Zieman
Seconded by: D. Johnston

THAT the severance proposal be moved to Unfinished Business.

11.6 2007 Annual report for the Deseronto Water Treatment Plant and Distribution Sub-system

Resolution 04-08-52

Moved by: C. Zieman
Seconded by: E. Tumak

THAT the 2007 Annual report for the Deseronto Water Treatment Plant and Distribution Sub-system be moved to Unfinished Business.

Resolution 05-08-26

Moved by: C. Zieman
Seconded by: D. McMeeken

THAT items 11.1 – 11.6 be left on the agenda as Unfinished Business.

CARRIED

12. NEW BUSINESS

12.1 Analysis of water and sewer from Greer Galloway

Resolution 05-08-27

Moved by: C. Zieman
Seconded by: D. McMeeken

THAT item 12.1 be left on the agenda and referred to the Finance & Administration Committee and further that the invoice not be paid until Council is satisfied.

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- 12.2 Greater Napanee Utilities Report to Deseronto Council for the months of January and February 2008

Resolution 05-08-28

Moved by: D. Johnston
Seconded by: C. Zieman

THAT the Greater Napanee Utilities report for January and February 2008 be received and filed.

CARRIED

13. MOTIONS & NOTICES OF MOTION

14. MOTION TO MOVE IN-CAMERA

- Financial Issues

Resolution 05-08-29

Moved by: C. Zieman
Seconded by: D. Johnston

THAT Council rise and move to “In-Camera” session under Municipal Act s 239.

CARRIED

15. MOTION TO CONFIRM ACTIONS TAKEN “ IN-CAMERA”

Resolution 05-08-34

Moved by: C. Zieman
Seconded by: D. Johnston

THAT the Resolutions adopted while Council was “In-Camera” and the deliberations which took place therein be hereby approved.

CARRIED

16. BY-LAWS

- 16.1 A By-Law to confirm the proceedings of the Council Meeting of March 25, 2008.

Resolution 05-08-35

Moved by: C. Zieman
Seconded by: D. Johnston

THAT By-Law 14-08 being a By-Law to confirm the proceedings of the Council Meeting of March 25, 2008, having been read a first time on March 25, 2008 be now considered as read a second time and a third time on March 25, 2008 and be finally passed, signed, sealed and number assigned.

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17. MOTION TO ADJOURN

Resolution 05-08-36

Moved by: D. McMeeken

Seconded by: D. Johnston

THAT this March 25, 2008 meeting of the Council of the Town of Deseronto be adjourned.

CARRIED

(Signed)

**MAYOR
(Norman J. Clark)**

**CLERK
(Bryan Brooks)**