

BUSINESS DEVELOPMENT - INFORMATION RESOURCES

ORGANIZATION	PROGRAM/ RESOURCE NAME	AVAILABILITY	DESCRIPTION	ADDRESS	PHONE	WEB	E-MAIL	PROGRAM/ APPLICATION LINKS
TRENVAL BUSINESS DEVELOPMENT CORPORATION (COMMUNITY FUTURES DEVELOPMENT CORPORATION (CFDC))	Starting a Business	Ongoing	This start-up checklist is designed to help entrepreneurs locate information for starting their own business in the Trenval Region. Start-up Checklist is followed by other internet sites that will be beneficial to your research in developing your business plan.	284 B Wallbridge - Loyalist Road, Box 610 Belleville, Ontario K8N 5B3	613-961-7999	www.trenval.on.ca	info@trenval.on.ca	Link to Start-Up Checklist: http://www.trenval.on.ca/starbus.htm
SMALL BUSINESS CENTRE	Business Centre	Ongoing	This small business centre offers a variety of resources and seminars to assist businesses with development and growth.	Quinte Business Development Centre 284 B Wallbridge - Loyalist Rd. Box 610 Belleville, ON K8N 5B3	613-961-0590	www.smallbusinessctr.com	info@smallbusinessctr.com	
SERVICE ONTARIO	Services for Businesses	Ongoing	This organization offers a variety of services for businesses and entrepreneurs including online business registration, permit/license information, information and financing resources.	Century Place Mall - 199 Front Street, Belleville, Ontario K8N 5H5	613-968-3769 1 800 268-8758	http://www.ontario.ca/en/services_for_business/index.htm		
SERVICE CANADA	Start up services for businesses	Ongoing	This organization offers resources and services for entrepreneurs starting a business.	Business Building, Floor 2 1 North Front Street Belleville, Ontario K8P5G9	613-969-3350	http://www.servicecanada.gc.ca/eng/subjects/business/index.shtml		
HUMAN RESOURCES & SOCIAL DEVELOPMENT OF CANADA (HRSDC)	Office of Literacy and Essential Skills (OLES)	Ongoing	This organization provides employee skill training & assessment resources to employers and their employees.	Office of Literacy and Essential Skills Human Resources and Social Development Canada Place du Portage 140 Portage Street, Phase IV Gatineau (Quebec) K1A 0J9		http://www.hrsdc.gc.ca/en/workplaceskills/oles/olesindex_en.shtml		
MINISTRY OF ECONOMIC DEVELOPMENT & TRADE (MEDT) - INVESTMENT & TRADE CENTRE	International Trade	Ongoing	If you are an export-ready firm or an experienced exporter within Ontario, we can help you access international markets by providing valuable assistance, marketing support and networking opportunities.	International Trade Branch 6th Floor, Hearst Block 900 Bay Street Toronto, Ontario M7A 2E1	1- 877-468-7233 416-314-8200	http://www.investandtradeontario.com/	trade.officer@ontario.ca	International Trade Site Link: http://www.ontarioexports.com/oei/
MINISTRY OF ECONOMIC DEVELOPMENT & TRADE (MEDT) - BUSINESS SERVICES	Business Services	Ongoing	The Ministry of Economic Development & Trade offers a variety of business start-up and growth services and resources.			http://www.ontario.ca/en/business/index.htm		

MINISTRY OF ECONOMIC DEVELOPMENT & TRADE (MEDT) - INVESTMENT & TRADE CENTRE	Investment	Ongoing	Guide to government assistance programs available to businesses.	Ontario Investment and Trade Centre 250 Yonge Street, 35th Floor P.O. Box #1 Toronto, Ontario Canada M5B 2L7	1.800.819.8701	http://www.investandtradeontario.com/	info@2ontario.com	Investment Site Link: http://www.2ontario.com/home.asp Guide to Government Programs: http://www.2ontario.com/software/government_programs.asp
NATIONAL RESEARCH COUNCIL OF CANADA (NRC)	Industrial Research Assistance Program (NRC-IRAP)	Ongoing	The NRC Industrial Research Assistance Program (NRC-IRAP) provides a range of both technical and business oriented advisory services along with potential financial support to growth-oriented Canadian small - and medium-sized enterprises.	1200 Montreal Road, Bldg. M-58 Ottawa, Ontario Canada K1A 0R6	(613) 993-9101 1-877-NRC-CNRC	http://www.nrc-cnrc.gc.ca/main_e.html	info@ic.gc.ca	Program Information: http://irap-pari.nrc-cnrc.gc.ca/main_e.html
INDUSTRY CANADA	Managing for Business Success	Ongoing	This Web portal is for owners and managers of small and medium-sized businesses who need sources of practical information, tools and advice for just-in-time solutions to their management challenges. The managing topics are: finance resources , leadership, marketing and sales, innovation and technology, and business support. In addition, the site offers online business diagnostic tools which companies can use to assess their strengths and weaknesses.	C.D. Howe Building 235 Queen Street Ottawa, Ontario K1A 0H5 Canada	613-954-5031 1-800-328-6189	http://www.ic.gc.ca/epic/site/ic1.nsf/en/home	info@ic.gc.ca	Link to Managing for Business Success: http://www.ic.gc.ca/epic/site/mfbs-gprea.nsf/en/home
INDUSTRY CANADA	High Performance Manufacturing	Ongoing	This guide provides relevant and up-to-date information to assist Canadian manufacturers in finding the tools, people and resources needed to improve their performance. It lists Canadian consultants involved in Lean manufacturing; virtual plant tours; e-newsletters, and links to Canadian consortia and non-profit alliances of companies that organize shared learning and peer discussions to help companies work toward world-class performance.	C.D. Howe Building 235 Queen Street Ottawa, Ontario K1A 0H5 Canada	613-948-5056	http://www.ic.gc.ca/epic/site/ic1.nsf/en/home	info@ic.gc.ca	Link to High Performance Manufacturing: http://www.ic.gc.ca/epic/site/crghpm-gcrpfhp.nsf/en/home
INDUSTRY CANADA	Manufacturing 20/20	Ongoing	This inventory provides Canadian manufacturers with an overview of Government of Canada programs and activities that exist to help them remain innovative and competitive in the global marketplace.	C.D. Howe Building 235 Queen Street Ottawa, Ontario K1A 0H5 Canada	613-954-5031 1-800-328-6189	http://www.ic.gc.ca/epic/site/ic1.nsf/en/home	info@ic.gc.ca	Link to Manufacturing 20/20: http://www.ic.gc.ca/epic/site/m20-f20.nsf/en/home
INDUSTRY CANADA	CANADA SMALL BUSINESS FINANCING PROGRAM (CSBF)	Ongoing	The Canada Small Business Financing Program seeks to increase the availability of loans and capital leases for establishing, expanding, modernizing and improving small businesses. It does this by encouraging financial institutions and leasing companies to make their financing available to small businesses. Under the Program, a small business must apply for a loan or lease at a financial institution (bank, credit union or caisse populaire) or a participating leasing company of its choice. If the loan or lease is granted by the financial institution or the leasing company, the federal government will reimburse 85 percent of the lender's or lessor's losses in the event of default. Loan amount is a maximum of \$250 000 for any one business.	C.D. Howe Building 235 Queen Street, 5th Floor West Ottawa, Ontario K1A 0H5	613-954-5540 1-866-959-1699	http://www.ic.gc.ca/epic/site/ic1.nsf/en/home	CSBFA-LFPEC@ic.gc.ca	Link to CSBF Program: http://www.ic.gc.ca/epic/site/csbfp-pfpec.nsf/en/Home
INDUSTRY CANADA	INNOVATION IN CANADA	Ongoing	Online portal providing an inventory of research, public input and links to government and private sector resources for business.	235 Queen Street Ottawa ON K1A 0H5	(613) 957-3557	http://innovation.gc.ca/gol/innovation/site.nsf/en/index.html	innovation@ic.gc.ca	
INDUSTRY CANADA	CANADIAN TRAINING SOLUTIONS	Ongoing	This site has been developed for employers who want to learn more about training. It contains a section to help employers understand the benefits of training and explore its many applications. We have one of the largest public databases of training providers in Canada with an extensive range of training suppliers to meet the needs of all sizes of companies.	C.D. Howe Building 235 Queen Street, 5th Floor West Ottawa, Ontario K1A 0H5	613-954-5540 1-866-959-1699	http://www.ic.gc.ca/epic/site/cts-scf.nsf/eng/home	info@ic.gc.ca	
GOVERNMENT OF CANADA	CANADA BUSINESS (Formerly Strategis)	Ongoing	This web site provides business services for Canadian small-medium size businesses. Services include business/CRA account registration, starting a business, financing sources , taxes, human resources, exporting, importing, research & statistics, government contracts & tenders, innovation, regulations and more.	Trenval Business Development Corporation 284 B Wallbridge-Loyalist Road P.O. Box 610 Belleville, Ontario K8N 5B3	1-888-576-4444 613-961-7999	http://canadabusiness.gc.ca/gol/cbec/site.nsf/en/index.html		Link to Sources of Financing: http://www.canadabusiness.ca/epic/site/sof-sdf.nsf/en/Home

GOVERNMENT OF CANADA/ONTARIO	Canada-Ontario Business Service Centre (Branch of Canada Business - Shown above)	Ongoing	This web site offers a variety of resources to assist businesses with start-up and growth ventures. Services include: consultation/advice, financing sources , exporting, e-business, government programs for businesses, human resources, licensing, regulations, market research, taxes, advertising, selling to the government, technology & innovation, intellectual property.	151 Yonge Street, Toronto, Ontario 3rd Floor M5C 2W7	1-800-567-2345 416-775-3456	http://www.canadabusiness.ca/servlet/ContentServer?cid=1183551597162&lang=en&pagename=CBSC_ON%2FCBSC_WebPage%2FCBSC_WebPage_Temp&c=CBSC_WebPage	Link to Women Entrepreneur Guide: http://www.canadabusiness.ca/servlet/ContentServer?cid=1107951461774&lang=en&pagename=CBSC_ON%2Fdisplay&c=GuideInfoGuide
MONIESON CENTRE, QUEEN'S SCHOOL OF BUSINESS	QUEEN'S BUSINESS CONSULTING (QBC)	Ongoing	Queen's Business Consulting (QBC) is a partner in the Knowledge Impact in Society project, an initiative designed to improve rural economic vitality in Eastern Ontario and supported by the Social Sciences and Humanities Research Council of Canada. QBC will provide free consulting services to businesses across Eastern Ontario. Over the three year life of the project five businesses will receive consulting services each year for a total of 15 businesses. To apply for this free service contact your local CFDC (TRENVAL Business Development Corporation or contact the Monieson Centre directly.	TRENVAL: 284B Wallbridge-Loyalist Rd. Belleville, ON K8N 5B3 Monieson Centre: Goodes Hall, Queen's University Kingston, ON K7L 3N6	TRENVAL: 613-961-7999 Monieson: 613-533-2364	www.trenval.on.ca www.business.queensu.ca/knowledge	TRENVAL: info@trenval.on.ca Monieson: knowledge@business.queensu.ca
QUEEN'S SCHOOL OF BUSINESS LAW CLINIC	Business Legal Services	Ongoing	The Queen's Business Law Clinic offers pro bono legal services to small businesses, start-ups and not-for-profit organizations. Prospective clients are required to complete an information form to ensure they financially qualify for QLBC's services. Any questions can be sent directly to QLBC.	Queen's School of Business, Queen's University Kingston, Ontario, K7L 3N6	613-533-2220	http://law.queensu.ca/students/queensBusinessLawClinic.html	
BUSINESS DEVELOPMENT BANK OF CANADA (BDC)	BDC Consulting	Ongoing	BDC offers customized consulting solutions for the complex challenges you face everyday as a Canadian entrepreneur. Its national network of professional business advisors can help you assess, plan, and implement results-driven, cost-effective management solutions, whatever your company's development stage. Whether it's through individual consulting, group training, or a combination of both, BDC Consulting helps innovative Canadian business succeed.	Plaza 16 16 Bath Road P.O. Box 265 Kingston, Ontario K7L 4V8	1 877 BDC BANX (232-2269) (613) 545-8636	http://www.bdc.ca/en/home.htm	info@bdc.ca Consulting Services Link: http://www.bdc.ca/en/business_solutions/consulting_group/default.htm
BUSINESS DEVELOPMENT BANK OF CANADA (BDC)	Online Business Tools	Ongoing	BDC offers online business tools including: business planning template, ratio calculators, entrepreneurial self-assessment, E-business diagnostic, ask a professional, business continuity guide.	Plaza 16 16 Bath Road P.O. Box 265 Kingston, Ontario K7L 4V8	1 877 BDC BANX (232-2269) (613) 545-8636	http://www.bdc.ca/en/home.htm	info@bdc.ca
MINISTRY OF SMALL BUSINESS & CONSUMER SERVICES	Business Development Resources	Ongoing	The ministry offers a variety of resources to assist businesses with start-up and growth ventures. Services include: consultation/advice, financing sources , exporting, e-business, government programs for businesses, human resources, licensing, regulations.	Suite 1306, Whitney Block Queen's Park 99 Wellesley St. W. Toronto ON M7A 1W2	1-866-668-4249 (416) 325-6666	http://www.sbe.gov.on.ca/ontcan/sbe/en/home_en.jsp	info.sbe@ontario.ca
ONTARIO BUSINESS CENTRAL	Business Start-Up Resources	Ongoing	Ontario Business Central offers a wide range of business services you perform online such as Ontario & Canada Incorporation, NUANS - Business Name Search, Small Business Registration and corporate supplies. We are committed to helping you start a new business to flourish in today's competitive marketplace.	425 University Ave Suite 605 Toronto, ON Canada M5G 1T6	1-800-280-1913 416-599-9009	http://www.ontariobusinesscentral.ca/	inquiries@ontariobusinesscentral.ca
ONTARIO OFFICE OF THE EMPLOYER ADVISOR	Workplace Safety & Insurance Resources for Employers	Ongoing	The OEA is an independent agency of the Ministry of Labour which assists Ontario employers with managing their workplace safety and insurance costs.	151 Bloor St. W Toronto, ON M5S 1S4	1-800-387-0774	www.employeradviser.ca	askoea@ontario.ca
CANADIAN BANKERS ASSOCIATION (CBA)	Getting Started in Small Business Guide	Ongoing	Guide to sources and types of financing available to businesses. Can be viewed online or print copies can be ordered free of charge.	Box 348 Commerce Court West 199 Bay Street, 30th Floor Toronto, Ontario M5L 1G2	1-800-263-0231	http://www.cba.ca/en/default.asp	inform@cba.ca Link to Finance Sources Guide: http://www.cba.ca/en/viewPub.asp?fl=6&sl=23&docid=40&pg=1

ONTARIO BUSINESS IMPROVEMENT AREA ASSOCIATION (OBIAA)		Ongoing	OBIAA is an organization that represents, supports and encourages member Business Improvement Areas to increase their effectiveness and their contribution to the economic and social well-being of communities in Ontario.	P.O. Box 23 Collingwood, ON L9Y 3Z4	1-866-807-2227	http://www.obiaa.com/index.php	info@obiaa.com	
CANADIAN COMMERCIAL CORPORATION (CCC)		Ongoing	As Canada's international contracting agency, Canadian Commercial Corporation helps Canadian exporters secure market access primarily in complex government-to-government markets. CCC also provides export-related assistance and advice to small-and-medium-sized enterprises (SMEs).	50 O'Connor Street, 11th floor Ottawa, Ontario K1A 0S6	(613) 996-0034	http://www.ccc.ca	info@ccc.ca	
BIZPAL		Ongoing	BizPaL is an online service that simplifies the business permit, licence and other compliance regulation process for entrepreneurs, governments, and third party business service providers. Easy and convenient, BizPaL provides Canadian businesses with one-stop access to permit and licence information for all levels of government.			http://www.bizpal.ca/index_e.shtml	bizpal@mgs.gov.on.ca	
CANADA ONE		Ongoing	Canada's small business information source. Business tools, guides, events, online discussion forums, and business directory.	2243 Stouffville Rd. Bx 310 Gormley, ON L0H 1G0	905-927-0015	http://www.canadaonline.com/		
ENTREPRENEURSHIP INSTITUTE OF CANADA (EIC)		Ongoing	They distribute a wide range of training and educational products to human resources and training departments, universities and colleges, corporations and other institutions, libraries, business and resource centres, as well as individual entrepreneurs and business owners.	PO Box 40043, 75 King Street South Waterloo, ON N2J 4V1	519-885-1559 1-800-665-4497	http://www.entinst.ca/Default.htm	entinst@sympatico.ca	
RETAIL COUNCIL OF CANADA (RCC)		Ongoing	RCC is a strong advocate for retailing in Canada and works with all levels of government and other stakeholders to support employment growth and career opportunities in retail, to promote and sustain retail investments in communities from coast-to-coast, and to enhance consumer choice and industry competitiveness. RCC also provides its members with a full range of services and programs including education and training, benchmarking and best practices, networking, advocacy, and industry information.	1255 Bay Street, Suite 800 Toronto, Ontario M5R 2A9	(416) 922-6678 1-888-373-8245	http://www.retailcouncil.org/default.asp		
CANADIAN BUSINESS MAGAZINE/ ONLINE PORTAL		Ongoing	We are a business news and information portal & magazine for business leaders, entrepreneurs and investors, powered by Canadian Business, MoneySense and PROFIT. Business news, market data, and resources.	One Mount Pleasant Road, 11th Floor, Toronto, ON Canada M4Y 2Y5	(416) 764-1200	http://www.canadianbusiness.com/		
WOMEN ENTREPRENEURS OF CANADA (WEC)		Ongoing	WEC is a not-for-profit organization that encourages women business owners to "Think Big!" about growth and expansion — from start-up and beyond. WEC was founded in 1992 and since then has become a hub that supports numerous initiatives to support the growth of women owned businesses on the local, national and international level — including research, trade mission, conferences, documentaries, resource manuals and events.	720 Spadina Ave., Suite 202 Toronto, ON M5S 2T9	416-921-5150 1-866-207-4439	http://www.wec.ca/	wec@wec.ca	
CENTRE FOR WOMEN IN BUSINESS		Ongoing	Welcome to the Centre for Women in Business where we help women succeed in business. Whether you're seeking advice, information, business management skills training or networking opportunities, we can help.	Mount Saint Vincent University The Meadows, 2nd Floor 166 Bedford Highway Halifax, NS B3M 2J6	902-457-6449 1-888-776-9022	http://www.msvu.ca/cwb/index.asp	cwb@msvu.ca	
WOMEN BUSINESS OWNERS OF CANADA		Ongoing	Provides women-owned businesses with linkages to information, services and support through a network of peers.			http://www.wboc.ca/		
CANADIAN FEDERATION OF INDEPENDENT BUSINESS (CFIB)		Ongoing	Taking our direction from our members, through regular surveys, we lobby for small- and medium-sized businesses at the federal, provincial and local levels of government. Services include: Government policy & legislation and how it can affect your business (i.e. labour issues, financial challenges, and compliance), Corporate challenges & solutions to SME issues, Tips & daily management solutions for your business	4141 Yonge Street Suite 401 Willowdale, Ontario M2P 2A6	(416) 222-8022	http://www.cfib.org/leqis/ontario/	msont@cfib.ca	

CANADIAN MARKETING ASSOCIATION (CMA)		Ongoing	The Canadian Marketing Association will be the pre-eminent marketing association in Canada for all marketing disciplines, channels and technologies. The Association will accomplish this by being a broad-based, well-funded and responsible organization that is the marketing community's leading: advocate, manager and authority on key public policy issues affecting marketers; provider of knowledge, leading-edge marketing intelligence and professional development opportunities; and catalyst for networking and business opportunities within the marketing community.	1 Concorde Gate, Suite 607 Don Mills, ON M3C 3N6	416-391-2362	http://www.the-cma.org/	info@the-cma.org	
THE CANADIAN CHAMBER OF COMMERCE		Ongoing	As the national leader in public policy advocacy on business issues, the Canadian Chamber of Commerce's mission is to foster a strong, competitive, and profitable economic environment that benefits, not only business, but all Canadians.	360 Albert Street Suite 420 Ottawa, ON K1R 7X7	(613) 238-4000	http://www.chamber.ca/article.asp?id=3	info@chamber.ca	
CANADIAN TRADE INDEX		Ongoing	The Canadian Trade Index is a time-honored buyers guide to the products of over 30,000 verified industrial companies in Canada. First published in 1900 as Canada's original and only industrial directory, Canadian Trade Index has grown to become Canada's leading online industrial sourcing tool for manufacturers, exporters, distributors and service companies.	2085 Hurontario St., Suite 208 Mississauga, Ontario Canada L5A 4G1	905.290.1818 800.206.6548	http://www.ctidirectory.com/index.cfm		
ONTARIO CENTRES OF EXCELLENCE		Ongoing	Created in response to Ontario's most critical competitive challenges, we facilitate economic growth through support for industrially relevant R&D, the opening of new market opportunities and the commercialization of leading edge discovery. We build strong industry and academic relationships. And, we stimulate knowledge transfer through the development of bright minds, moving their skills to the market.	156 Front Street West, Suite 200 Toronto, Ontario M5J 2L6	1.866.759.6014 416.861.1092	http://www.oce-ontario.org/Pages/Home.aspx		
ONTARIO CHAMBER OF COMMERCE		Ongoing	The OCC, Ontario Chamber of Commerce, is a non partisan and non profit organization founded in 1911 whose primary role is to provide a voice to businesses throughout the province. The OCC provides a forum to express views and develop policies with the goal of shaping provincial government policy development in order to encourage a prosperous business climate in Ontario.	180 Dundas Street West, Suite 505 Toronto, Ontario M5G 1Z8	416-482-5222	http://occ.on.ca/	info@occ.on.ca	