

**CORPORATION OF THE TOWN OF DESERONTO**

**COUNCIL MEETING – MINUTES**

**APRIL 11, 2017 – 6:00 P.M. – DESERONTO TOWN HALL**

The Town of Deseronto Mission Statement is to provide excellent and affordable services for its residents and to work as a team, dedicated to making living in Deseronto a positive and pleasurable experience.

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**ATTENDANCE:**

<b>Mayor</b>	<b>N. Clark</b>
<b>Deputy Mayor</b>	<b>D. Johnston</b>
<b>Councillors</b>	<b>T. Dickinson S. Everhardus C. Zieman</b>
<b>Acting CAO/Clerk</b>	<b>W. Bouma</b>

- 1      MOMENT OF SILENT REFLECTION – The Mayor requested those in attendance to rise and observe a moment of silent reflection.**
- 2.      MAYOR’S ADDRESS – The Mayor called the meeting to order at 6:05 pm. Mayor Clark advised that he has had a busy couple of weeks with many meetings. He and M. Gartland attended an insurance liability meeting last week, which they found very informative. Mayor Clark and other Mayors met with the Honourable Jeff Leal, the current Minister of Small Business and Agriculture, Food and Rural Affairs. All in attendance advised the Minister that more money is required from the government.  
The Mayor also attended the grand opening of Deseronto’s newest business, Vinyl Touch Promotions. The Mayor asked that all departments forward their business to our newest business.  
On May 15<sup>th</sup> from 7:30 – 9:00 am. Mark Hanley from Hastings County Economic Development will attend a business breakfast at the Deseronto Community Centre.**

- 3      DISCLOSURE OF INTEREST - None noted**

- 4      APPROVAL OF AGENDA**

**Agenda of the April 11, 2017 Council Meeting**

**Resolution 10-17-01**

**Moved By: C. Zieman  
Seconded By: D. Johnston**

**THAT the agenda of the April 11<sup>th</sup>, 2017 Council meeting be accepted with the following changes:  
item # 7.1(e) be moved to “In-Camera” under legal and property  
item 14. (b) be moved to Finance & Administration as item #9.1(a)  
the addition of a joint meeting be added as item #9.6 (a)  
the addition of 2017 fees & rates as item #9.1(b)**

**CARRIED**

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**5. APPROVAL OF MINUTES**

- a) **Minutes of the March 11, 2017 Special Meeting**
- b) **Minutes of the March 14, 2017 Special Budget Meeting**
- c) **Minutes of the March 14, 2017 Council Meeting**
- d) **Minutes of the March 28, 2017 Council Meeting**

**Resolution 10-17-02**

**Moved By: S. Everhardus**

**Seconded By: D. Johnston**

**THAT the minutes of the March 11, 2017 Special Meeting, the March 14, 2017 Special Budget Meeting, the March 14, 2017 Council Meeting and the March 28, 2017 Council Meeting be approved with corrections.**

**CARRIED**

**6. DEPUTATIONS**

**7. CORRESPONDANCE**

**7.1 CORRESPONDANCE REQUIRING ACTION**

- a) **Letter from the Municipality of East Ferris requesting support for their resolution regarding a change to the Building Code**
- b) **Letter from the Honourable Francois Choquette requesting that Council pass a resolution in support of Bill C-203, and the Supreme Court Act**

**Resolution 10-17-03**

**Moved By: S. Everhardus**

**Seconded By: D. Johnston**

**THAT the letter from the Municipality of East Ferris requesting support for their resolution regarding a change to the Building Code and the letter from the Honourable Francois Choquette requesting that Council pass a resolution in support of Bill C-203, and the Supreme Court Act be received and filed.**

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- c) Notice of a Public Meeting concerning proposed amendments to the Official Plan.**

**Resolution 10-17-04**

**Moved By: D. Johnston  
Seconded By: C. Zieman**

**THAT the Notice of a Public Meeting concerning proposed amendments to the Official Plan be received and filed.**

**CARRIED**

- d) Letter from Reeve Rick Phillips inquiring if Deseronto would like to be included in a delegation to speak with the Ministry of Environment and Climate Change.**

**Resolution 10-17-05**

**Moved By: S. Everhardus  
Seconded By: C. Zieman**

**THAT Council support the recommendation from Tyendinaga Township to speak to the Ministry of Environment and Climate Change at AMO.**

**CARRIED**

**Resolution 10-17-06**

**Moved By: C. Zieman  
Seconded By: T. Dickinson**

**THAT Councillor Everhardus be appointed to attend the AMO delegation and any other member of Council is encouraged to attend as well.**

**CARRIED**

- e) Letter from Bubrford Law Office regarding the right of way at 371 Main Street & the Feed Mill**

**This item will be discussed in “In-Camera”**

**7.2 CORRESPONDANCE REQUIRING NO ACTION**

- a) Annual Monitoring Report #30 from Waste Management**

**Resolution 10-17-07**

**Moved By: D. Johnston  
Seconded By: C. Zieman**

**THAT the Annual Monitoring Report #30 from Waste Management be received and filed.**

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**b) Thank you card from Shirley Rayer**

**Resolution 10-17-08**

**Moved By: D. Johnston**

**Seconded By: C. Zieman**

**THAT the thank you card from Shirley Rayer be received and filed.**

**CARRIED**

**8. PASSING OF ACCOUNTS**

**Resolution 10-17-09**

**Moved By: D. Johnston**

**Seconded By: S. Everhardus**

**THAT Schedule of Accounts numbered 04-2017 in the amount of \$339,320.31 be adopted.**

**CARRIED**

**9. DEPARTMENT/COMMITTEE REPORTS**

**9.1 Finance and Administration**

**a) 2017 fees & rates**

**Resolution 10-17-10**

**Moved By: S. Everhardus**

**Seconded By: D. Johnston**

**THAT staff compile a complete fee schedule by-law of all fees charged by the Town, including the road sweeper, bag tags, dog tags and community centre fees**

**CARRIED**

**Resolution 10-17-11**

**Moved By: S. Everhardus**

**Seconded By: C. Zieman**

**THAT there be a \$5.00 increase per car or trailer in the disposal fee charged at the spring clean-up;  
AND FURTHER THAT there be an additional \$5.00 increase next year.**

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**b) Parental Leave Coverage Top-Up**

**Resolution 10-17-12**

**Moved By: D. Johnston**

**Seconded By: S. Everhardus**

**THAT the staff recommendation be tabled for review of the Human Resources policy.**

**CARRIED**

**Resolution 10-17-13**

**Moved By: S. Everhardus**

**Seconded By: D. Johnston**

**THAT Council direct the Administration staff to review Provincial law and the Town's Human Resources policy and return to Council with a list of the most important needs within 3 months**

**CARRIED**

**9.2 Public Works and Water & Sewer**

**a) 2017 Proposed Rate Increase**

**Resolution 10-17-14**

**Moved By: S. Everhardus**

**Seconded By: D. Johnston**

**THAT Council accept the staff recommendation to increase water and sewer rates by 2% effective June 15, 2017:  
AND FURTHER THAT Council instruct staff to abolish the reduced fee for water over 51 m3.**

**CARRIED**

**b) Award of Contract for Water Treatment Plant Electrical Feeder and Automatic Transfer Switch (ATS)**

**Resolution 10-17-15**

**Moved By: D. Johnston**

**Seconded By: C. Zieman**

**THAT Council accept the staff recommendation to award the contract for the Water Treatment Plant electrical feeder and automatic transfer switch (ATS) to Industrial Electrical Contractors Limited (IEC)**

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**c) Dundas Street**

**Council would like some type of timeline on when Dundas Street will need to be replaced. The Clerk will review the roads plan in PSAB.**

**9.3 Emergency Services**

**9.4 Parks and Recreation**

**a) Staff Recommendation regarding Parks Department**

**Resolution 10-17-16**

**Moved By: S. Everhardus  
Seconded By: D. Johnston**

**That the maintenance of Centennial Park, Rathbun Park and the complete Community Centre grounds be reverted back to the Recreation Department and the departments share any equipment that is required.**

**CARRIED**

**b) Staff Recommendation regarding 2017 Seasonal Employment**

**Resolution 10-17-17**

**Moved By: S. Everhardus  
Seconded By: C. Zieman**

**THAT the staff recommendation regarding additional summer staff be tabled until a future meeting;  
AND FURTHER THAT M. Gartland be authorized to advertise for a seasonal position.**

**CARRIED**

**c) Fitness Centre Summer Hours**

**Resolution 10-17-18**

**Moved By: S. Everhardus  
Seconded By: D. Johnston**

**THAT Council accept the staff recommendation for summer hours to commence May 1, 2017.**

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**9.5 Transit**

- a) Staff Recommendation regarding the purchase of Accessibility Equipment and Contract with Quinte Access**

**Resolution 10-17-19**

**Moved By: S. Everhardus  
Seconded By: T. Dickinson**

**THAT Council accept the staff recommendation to purchase the accessibility equipment and share system software with Quinte Access.**

**CARRIED**

**9.6 Library & Cultural Services**

- a) Joint Library/Council meeting**

**Resolution 10-17-20**

**Moved By: S. Everhardus  
Seconded By: C. Zieman**

**THAT Council would be willing to have a joint meeting with the Library Board the first week of May.**

**CARRIED**

**9.7 Planning and Economic Development**

**The Mayor is to check with the Chief Building Official regarding the duplex/triplex issue.**

**Council requested that the Clerk contact the owner of the unlicensed red van that is parked on Town property and ask the owner to remove it.**

**10. UNFINISHED BUSINESS**

- a) Deseronto Professional Services**
- b) Burn Properties**
- c) Bridge Street West**
- d) Mill Pond Vegetation**
- e) Social Media and Media Presence**
- f) Accessibility**
- g) Multi-Unit Water and Sewer Billing**

**11. NEW BUSINESS**

**12. BY-LAWS**

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- a) **By-law 24-17, being a by-law to authorize the borrowing upon amortizing debentures in the principal amount of \$1,300,000. towards the cost of the Deseronto Wastewater systems upgrades.**

**Resolution 10-17-21**

**Moved By: D. Johnston**

**Seconded By: S. Everhardus**

**THAT by-law 24-17, being a by-law to authorize the borrowing upon amortizing debentures in the principal amount of \$1,300,000. towards the cost of the Deseronto Wastewater systems upgrades, be read a first and second time the 11<sup>th</sup> day of April 2017.**

**CARRIED**

**Resolution 10-17-22**

**Moved By: D. Johnston**

**Seconded By: S. Everhardus**

**THAT by-law 24-17, being a by-law to authorize the borrowing upon amortizing debentures in the principal amount of \$1,300,000. towards the cost of the Deseronto Wastewater systems upgrades, be read a third time and passed this 11<sup>th</sup> day of April, 2017.**

**CARRIED**

- b) **Bylaw -17, being a by-law to deem Lots 1,2,13 & Part of Lot 14, Block T, on Plan 302, in the Town of Deseronto, County of Hastings to No Longer Be Part of the Plan of Subdivision.**

**This by-law was tabled.**

- c) **Bylaw 25-17, being a bylaw to authorize the execution of Amendment No. 3 to a Grant Funding Agreement under the 2013-2014 Source Protection Municipal Implementation Fund (SPMIF\_1314\_121).**

**Resolution 10-17-23**

**Moved By: D. Johnston**

**Seconded By: C. Zieman**

**THAT Bylaw 25-17, being a bylaw to authorize the execution of Amendment No. 3 to a Grant Funding Agreement under the 2013-2014 Source Protection Municipal Implementation Fund (SPMIF\_1314\_121), be read a first and second time the 11<sup>th</sup> day of April 2017.**

**CARRIED**



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**Resolution 10-17-24**

**Moved By: D. Johnston**

**Seconded By: C. Zieman**

**THAT THAT Bylaw 25-17, being a bylaw to authorize the execution of Amendment No. 3 to a Grant Funding Agreement under the 2013-2014 Source Protection Municipal Implementation Fund (SPMIF\_1314\_121), be read a third time and passed this 11<sup>th</sup> day of April, 2017.**

**CARRIED**

- d) Bylaw 26-17, being a bylaw to enter into a funding agreement with the Province of Ontario, under the Public Transit Infrastructure Fund (PTIF) – Phase One**

**Resolution 10-17-25**

**Moved By: S. Everhardus**

**Seconded By: D. Johnston**

**THAT Bylaw 26-17, being a bylaw to enter into a funding agreement with the Province of Ontario, under the Public Transit Infrastructure Fund (PTIF) – Phase One, be read a first and second time the 11<sup>th</sup> day of April 2017.**

**CARRIED**

**Resolution 10-17-26**

**Moved By: S. Everhardus**

**Seconded By: D. Johnston**

**THAT Bylaw 26-17, being a bylaw to enter into a funding agreement with the Province of Ontario, under the Public Transit Infrastructure Fund (PTIF) – Phase One, be read a third time and passed this 11<sup>th</sup> day of April, 2017.**

**CARRIED**

**13. MOTIONS & NOTICES OF MOTION**

**B. Bouma inquired about the replacement of the knob & tube wiring in the Town Hall. Council advised that they would like B. Bouma to obtain 3 quotes as per the Town's purchasing policy.**

**B. Bouma advised Council that he would be bringing two re-zoning applications to Council on May 9<sup>th</sup>, 2017.**

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**14. IN CAMERA**

**Resolution 10-17-27**

**Moved By: C. Zieman**

**Seconded By: D. Johnston**

**THAT Council rise and move “In-Camera” to discuss a personnel and property issues.**

**CARRIED**

**Council reported on the following from the Council In-Camera session:**

- a) Personnel – Deseronto Transit**
  - B. Bouma updated Council on the recent events**

- b) Personnel – Administration**

**Resolution 10-17-28**

**Moved By: D. Johnston**

**Seconded By: C. Zieman**

**THAT Council not give a reply until the Human Resource policy review is complete.**

**CARRIED**

- c) Property matter**
  - Council requested that the Mayor and Acting CAO meet with the Town’s lawyer**

- d) Personnel**
  - The Acting CAO is to discuss the matter with S. Lightfoot at Hastings County**

**15. BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL**

**Resolution 10-17-30**

**Moved By: S. Everhardus**

**Seconded By: D. Johnston**

**THAT bylaw 27-17, being a bylaw to confirm the proceedings of Council be read a first and second time this 11<sup>th</sup> day of April, 2017.**

**CARRIED**

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**Resolution 10-17-31**

**Moved By: S. Everhardus**

**Seconded By: D. Johnston**

**THAT bylaw 27-17, being a bylaw to confirm the proceedings of Council be read a third time and passed this 11<sup>th</sup> day of April, 2017.**

**CARRIED**

**16. MOTION TO ADJOURN**

**Resolution 10-17-32**

**Moved By: C. Zieman**

**Seconded by:**

**THAT the Council meeting of April 11, 2017 be adjourned.**

**CARRIED**

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**MAYOR**

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**CLERK**